



# SCHOOL DISTRICT OF THE TOMORROW RIVER

DISTRICT OFFICE

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*Michael Toelle*  
District Administrator

*Mark Luetschwager*  
High School Principal

*Phillip Tubbs*  
5-8 Middle School Principal

*Sherry Oleson*  
PreK-4 Elementary Principal

## Substitute Teacher License Agreement

This agreement is between \_\_\_\_\_ and the Tomorrow River School District, who will mutually benefit from a “Wisconsin Substitute Teacher License” being obtained. The School District of The Tomorrow River will agree to reimburse the applicant for his/her Wisconsin DPI license fee, and if needed, substitute teacher education class, based on the following criteria.

- Successful completion certificate of substitute teacher education class presented to the district.
- Successfully obtain a Wisconsin substitute teacher license from DPI.
- Favorable background check through the Tomorrow River School District.
- Reimbursement will be made after substitute teaching for 10 days at any building in the Tomorrow River School District.
- Reimbursement at actual cost, but not to exceed the following: DPI license fee of \$100, and substitute teacher education class fee of \$125.

### SUBSTITUTE TEACHER APPLICANT

By: \_\_\_\_\_

Date: \_\_\_\_\_

### SCHOOL DISTRICT OF THE TOMORROW RIVER

By: \_\_\_\_\_

As its: \_\_\_\_\_

Date: \_\_\_\_\_

*Board approved November 13, 2017*

**“Teaching Tomorrow’s Children”**