

**The School District of the Tomorrow River  
357 North Main Street, Amherst, WI 54406  
District Office: 715-824-5521 ext. 1**

**VACANCY NOTICE**

Posted: June 7, 2018

**Position:** *Food Service Workers, Part-Time (2 positions needed)*

**Duties include a weekly rotation of the following, but are not limited to the following:**

**1. Service Line:**

- Serve during lunch service
- Record temps of food during service
- Record coolers temps daily
- Assist cook and baker in food production and cleaning
- Clean-up of kitchen area and service line

**2. Dishroom:**

- Clean dishes, trays, silverware, and equipment used during the food production and service process
- Clean dishwasher and dish room at end of day
- Maintain dishwasher temp and delimiting records
- Assist POD 2 and POD 3 prior to service time

**3. Additional Responsibilities:**

- Back up to other food service positions when needed
- Prepping according to production sheet
- Take direction from Food Service Director, and also from the administrative assistant if Director is not available.
- Putting stock away upon arrival

**Qualifications:** High school diploma or equivalent, and ideally 2 years of experience in food service/school food service.

**Wage/hours:** Starting wage at Step 0 on the 2018-19 wage schedule yet to be determined, but not less than the current wage of \$10.89 per hour/working 20 hours per week.

**Beginning Date:** Position will be filled before the start of the 2018-19 school year.

**Application Deadline:** *Position will remain open until filled. Apply ASAP.  
Applications will be reviewed periodically until interviews are set.*

**Application Procedure:**

- STEP 1. Visit our website at [amherst.k12.wi.us](http://amherst.k12.wi.us) and print an official *Support Staff Employment Application* form, or contact the District Office for an application at 715/824-5521 ext. 1.
- STEP 2. Complete and return the application with all of the following to:  
Mr. Michael Toelle, Tomorrow River School District,  
357 North Main Street, Amherst, WI 54406:
  - Cover Letter (addressed to Mr. Michael Toelle)
  - Resume
  - Transcripts/certificates of any specialized training
  - (2) Current Letters of Recommendation (work references preferred)

*NOTE: When mailing your completed packet, please affix sufficient postage. Applications arriving "postage due" will be returned to sender.*

**The Tomorrow River School District is an Equal Opportunity Employer and Provider**