

MAY 21, 2018 SCHOOL BOARD MEETING MINUTES

1. Call to Order: The regular meeting of the Tomorrow River School Board was called to order at 7:00 p.m. in the District Board Room by President Mark Kryshak. In attendance: Board members present included Kelly Loken, Kirk Helbach, Mark Kryshak, and Diana Bohman. Absent: Bob Stuczynski. Also present: Michael Toelle, Becky Galvin, Mark Luetschwager, Phil Tubbs, Sherry Oleson, Tim Seiter, Robert Smith, Kathleen Nicholson, Karoleen Glenzer, Chamomile Nusz, Ashley Wojcik, Connie Jastromski, Al Jastromski, Crystal Lutz, Sharon Klug, Gregory Klug, Michelle Schulist, Calee Schulist, Sydnee Schulist, Colton Schulist, Kathleen Cibaric, Jennifer Berdan, Katie Jensen, Rose McGuire and Lila McGuire.
2. Pledge of Allegiance: President Mark Kryshak led the Pledge of Allegiance.
3. School Board Member Oath of Office: Taken by Kelly Loken and Bob Stuczynski on April 16, 2018.
4. Student Representative Official Oath of Office: Postponed to a future date pending student assignment.
5. Board Reorganization: Mark Kryshak, School Board President, turned the meeting over to Michael Toelle, Agent of the Board and Elections Clerk, for reorganization of the Board.
 - 5.1 President: Kirk Helbach nominated Mark Kryshak for President, Kelly Loken seconded; no further nominations. Mark Kryshak elected.
 - 5.2 Vice President: Diana Bohman nominated Kelly Loken for Vice President, Kirk Helbach seconded; no further nominations. Kelly Loken elected.
 - 5.3 Clerk: Kirk Helbach nominated Diana Bohman for Clerk, Kelly Loken seconded; no further nominations. Diana Bohman elected.
 - 5.4 Treasurer: Kelly Loken nominated Bob Stuczynski for Treasurer, Diana Bohman seconded; no further nominations. Bob Stuczynski elected.
 - 5.5 Member: Mark Kryshak nominated Kirk Helbach for Member, Kelly Loken seconded; no further nominations. Kirk Helbach elected.
 - 5.6 Agent of the Board and Elections Clerk: Mark Kryshak moved, Kelly Loken seconded to appoint Michael Toelle as Agent of the Board and Elections Clerk. The motion carried on a voice vote.
 - 5.7 Depositories of Funds: Kelly Loken moved, Diana Bohman seconded to keep the Depositories of Funds at the International Bank of Amherst, Huntington National Bank and Local Government Investment Pool (LGIP). The motion carried on a voice vote.
 - 5.8 Newspaper of Record: Kirk Helbach moved, Kelly Loken seconded to have the Stevens Point Journal as the Newspaper of Record. The motion carried on a voice vote.
 - 5.9 CESA #5 Representative: Kelly Loken moved, Kirk Helbach seconded to have Diana Bohman as CESA 5 Representative. The motion carried on a voice vote. Diana Bohman appointed.
 - 5.9.1 CESA #5 Annual Convention Notice: CESA #5 annual convention will be held Thursday, May 17, 2018 at Mead Hotel in Wisconsin Rapids at 7 p.m. Copy attached.
6. Public Participation According to Policy #0167.3: Crystal Lutz requested to speak on item 9.13 (Discussion on Sick Leave Transfer Agreement).
7. Informational Items
 - 7.1 Future Board Meeting Dates: Regular meeting dates confirmed for Monday's, June 18 and July 16, 2018.
 - 7.2 Set August Date for Board Planning Worksession: Send email for available dates.
 - 7.3 Delta Kappa Gamma Literacy Contest Student Recognition/Awards: Kathleen Nicholson and Karoleen Glenzer presented Lila McGuire and Calee Schulist with gift certificates for their award winning stories, which they shared with the audience.
 - 7.4 State FFA Convention and Contest Presentation: Ashley Wojcik introduced group of seven students who performed a mock FFA meeting for the audience.
 - 7.5 Social Media Presentation: Andrea Gribble, founder of #SocialSchool4EDU, joined the group via internet to share what can be done for district using their social media platform.
 - 7.6 HOST (Helping Our Students Thrive) Mental Health Services Presentation: Katie Jensen, from Catalpa Health, presented on HOST program which provides mental health care and wellness services to children ages 2-18. Copy attached.
 - 7.7 Charter School Report: Chamomile Nusz reviewed attached report highlighting the Mayfaire, Spring Fling Dinner and Pentathlon events, and upcoming interviews for the 2018-19 school year.

- 7.8 Reminder: Amherst High School Graduation will be Saturday, May 26, 2018 at 2:00 p.m. Bob Stuczynski will be handing out diplomas.
- 7.9 WASB School Safety Seminar & Summer Leadership Institute: Seminar will be held July 13-14, 2018 at the KI Center in Green Bay. Contact Marilyn to be registered. Copy attached.
- 7.10 Review Emergency Action Plan for Athletics: Jodi Waltenberg, athletic trainer, put together attached emergency action plan as a general guide for all emergencies during athletic practices or competitions.
- 7.11 Planning for Negotiations: Kelly Loken and Kirk Helbach will be handling negotiations. Meeting date to be set.
- 7.12 Retiree & End of Year Gathering: Gathering will be held Friday, June 1, 2018 from 3:30 – 9:30 p.m. at Standing Rocks Park. Invitation attached.
- 7.13 Thank You Notes: Reviewed attached staff thank you notes for staff appreciation luncheon.
- 7.14 End of April Enrollment: Unofficial enrollment for April 2018 reviewed (1,197 students). Copy attached.
- 7.15 Administrator/Principal/Supervisor Reports
 - 7.15.1 Toelle – Lutz Property Update, Village Street Update Request: Lutz property agreement extended to July 1, 2018 as renters were not given proper written notice to vacate. Village of Amherst may ask school to share costs for street updates due to additional parking and facility upgrades.
 - 7.15.2 Luetschwager – 2017 Wisconsin AP Advisory Council PaceSetter Award, Distance Learning: Shared 2017 Wisconsin Advanced Placement Advisory Council PaceSetter award from CESA 9 for our schools participation and performance on advanced placement exams. Update on students enrolled for 2018-19 school year (currently 6 students).
 - 7.15.3 Other: Robert Smith was presented with WASBO Safety Award for \$1,500. Dale Peterson received scholarship covering conference costs to attend WASBO conference.
- 8. Recommend Approval of Consent Agenda: Kirk Helbach moved, Kelly Loken seconded to approve consent agenda items listed below as presented with a letter of thanks and appreciation for Connie Jastromski and Scott Groholski. The motion carried on a voice vote.
 - 8.1 Approval of Minutes
 - 8.1.1 Regular Board Meeting of April 16, 2018
 - 8.1.2 Special Board Meeting of April 27, 2018
 - 8.1.3 Finance Committee Meeting of March 19, 2018
 - 8.1.4 Building and Safety Committee Meeting of March 7 and April 25, 2018
 - 8.2 Financial Reports: Copies attached.
 - 8.2.1 Approval of April 2018 Bills
 - 8.2.2 Review April 2018 Receipts
 - 8.2.3 April 2018 Treasurer's Report
 - 8.2.4 Year to Date Budget Report
 - 8.2.5 Year to Date Detail Building Expenditure Report
 - 8.3 Personnel: Copies attached.
 - 8.3.1 Retirement of High School Administrative Assistant: Connie Jastromski
 - 8.3.2 Resignation of High School Boys Basketball Head Coach: Scott Groholski
 - 8.3.3 Resignation of Teaching Assistant: Kendra Helminiak
- 9. Discussion/Action Items
 - 9.1 Review and Possibly Approve Overnight/Extended Student Trip for State FFA Convention, Madison, WI, June 11-14, 2018: Kelly Loken moved, Kirk Helbach seconded to approve overnight/extended trip request as presented at no cost to the district. The motion carried on a voice vote. Copy attached.
 - 9.2 Review and Possibly Approve Request for Overnight/Extended Student Trip for TRCCS Grades 4/5 Camping Trip to Perrot State Park, Trempealeau, WI, May 23-25, 2018: Kelly Loken moved, Kirk Helbach seconded to approve the overnight/extended trip request as presented at no cost to the district. The motion carried on a voice vote. Copy attached.
 - 9.3 Review and Possibly Approve Social Media Consulting Agreement: Kelly Loken moved, Kirk Helbach seconded to approve two year social media agreement with #SocialSchool4EDU to begin June 1, 2018. The motion carried on a voice vote. Copy attached.

- 9.4 Review and Possibly Approve Tomorrow River Community Charter School Contract: Only minor changes reported from first five year contract. Kirk Helbach moved, Diana Bohman seconded to approve TRCCS contract as presented. The motion carried on a voice vote. Copy attached.
- 9.5 Review and Possibly Approve Repair of Greenhouse Roof Panels and Sun Curtains: Robert Smith reported panels are cracked and discolored. Greenhouse is over twenty years old and repairs are needed to maintain a serviceable greenhouse. Diana Bohman moved, Kirk Helbach seconded to approve repairs proposed with supplies purchased from Carlin Horticulture Supplies and labor done by Greenhouse Building and Repair LLC at a total cost of \$11,596.91. The motion carried on a voice vote. Copy attached.
- 9.6 Review and Possibly Approve Flooring Install in Weight Room: Current floor is bubbling and unsafe. Kirk Helbach moved, Kelly Loken seconded to approve bid from Summit Commercial Fitness at a cost of \$13,270. The motion carried on a voice vote. Copy attached.
- 9.7 Review and Accept Resignation from Vicki Hintz, Transportation Contractor, Bus #1: Current contract expires June 30, 2018. Kelly Loken moved, Diana Bohman seconded to accept resignation with thanks for years of dedicated service. The motion carried on a voice vote. Copy attached.
- 9.8 Review and Possibly Approve Bus Contractor Request to Swap Bus Route #7 for Route #1: Pat Stuczynski Buses LLC is requesting change as it would align better with current route. Kelly Loken moved, Diana Bohman seconded to approve bus swap as requested. The motion carried on a voice vote. Copy attached.
- 9.9 Review and Approve Revisions to DPI Elderly Nutrition and School Day Milk Contracts: Kelly Loken moved, Diana Bohman seconded to approve contracts as presented. The motion carried on a voice vote. Copy attached.
- 9.10 Discuss and Possibly Approve Dental Provider/Coverage Plan: Kelly Loken moved, Diana Bohman seconded to approve Delta Dental to administer self-funded dental plan with zero percent increase for the 2018-19 school year. The motion carried on a voice vote. Copy attached.
- 9.11 Discuss and Possibly Approve Health Insurance Provider/Coverage Plan: Discussed recommendation to switch provider. Kirk Helbach moved, Kelly Loken seconded to approve proposed rates/plan from WCA Group Health Trust and terminate coverage with WEA Trust for the 2018-19 school year. The motion carried on a voice vote. Copy attached.
- 9.12 Review and Possible Selection of Insurance Provider for Property, Liability, Auto and Workers Compensation: Mike Toelle reviewed quotes from M3 Insurance (EMC) and Spectrum Insurance Group LLC. Kirk Helbach moved, Diana Bohman seconded to terminate current coverage with M3 Insurance and change to Spectrum Insurance Group LLC beginning July 1, 2018. The motion carried on a voice vote. Copy attached.
- 9.13 Discussion on Sick Leave Transfer Agreement: Current agreement approved December 11, 2017. Kirk Helbach moved, Kelly Loken seconded to allow donation of four additional days (total of 8 days) for Kaycie Peck leave only. The motion carried on a voice vote. Copy attached.
- 9.14 Discuss and Possibly Approve Request for an Additional 1.0 FTE Special Education Teacher: Tim Seiter reviewed attached case loads for the 2018-19 school year and explained the need for an additional teacher. Diana Bohman moved, Kelly Loken seconded to approve hiring additional special ed teacher as proposed. The motion carried on a voice vote.
10. Items for Next Agenda:
 - New Staff
11. Closed Session: Diana Bohman moved, Kelly Loken seconded to move to Closed Session pursuant to State Statutes 19.85(1)(c)(e)(f) for the purpose of confidential discussions relating to personnel, administrator evaluation, Sick leave transfer, personal/identifiable student information relating to new requests for open enrollment for regular ed and special ed students for 2018-19 and open enrollment alternative application. Roll call vote: Kelly Loken-aye, Kirk Helbach-aye, Mark Kryshak-aye, Diana Bohman-aye. Adjourned to closed session.
12. Return to Open Session to take action on Closed Session Items: Kelly Loken moved, Diana Bohman seconded to return to open session. The motion carried on a voice vote.

- 12.1 Approve/Deny Open Enrollment Requests for 2018-19: Kelly Loken moved, Diana Bohman seconded to deny one request due to expulsion, deny those on numbered wait list due to space, and approve all remaining requests. The motion carried on a voice vote.
13. Adjourn: Kelly Loken moved, Kirk Helbach seconded to adjourn meeting at 10:22 p.m. The motion carried on a voice vote.

Respectfully submitted,

Michael Toelle, District Administrator

Diana Bohman, School Board Clerk