

APRIL 16, 2018 SCHOOL BOARD MEETING MINUTES

1. Call to Order: The regular meeting of the Tomorrow River School Board was called to order at 7:00 p.m. in the District Board Room by Vice President Kelly Loken. In attendance: Board members present included Kelly Loken, Kirk Helbach, Diana Bohman, and Bob Stuczynski. Absent: Mark Kryshak. Also present: Michael Toelle, Becky Galvin, Mark Luetschwager, Phil Tubbs, Sherry Oleson, Chamomile Nusz, Kim Pingel, Trinity Noel, Jared Schroeder, Kathy Suski, Terry Eichmann, Connie Jastromski, Caitlin Carmody, Jen Berdan, Kat Cibaric, Shelley Swanson, Dana Breed and Krista Yeager.
2. Pledge of Allegiance: Vice President Kelly Loken led the Pledge of Allegiance.
3. Public Participation According to Policy #0167.3: No participation requested.
4. Election Results and School Board Member Oath of Office
 - 4.1 Election Results: Election results reviewed. Copy attached.
 - 4.2 Oath of Office – Bob Stuczynski: Official oath of office for School Board Member Bob Stuczynski was administered by Diana Bohman, School Board Clerk. Copy attached.
 - 4.3 Oath of Office – Kelly Loken: Official oath of office for School Board Member Kelly Loken was administered by Diana Bohman, School Board Clerk. Copy attached.
5. Informational Items
 - 5.1 Future Regular Board Meeting Dates: Regular meeting dates confirmed for Mondays, May 21 and June 18, 2018.
 - 5.2 PTO Report – Kim Pingel: Events and activities included Falcon Family Formal on February 18th with about 100 attendees, sponsored movie “Wonder” at Jensen Center, ongoing “Box Top” fundraiser, pig raffle tickets available with butchering scheduled for May 28th, pizza provided for last parent/teacher conference, spring fundraiser selling King Cone coupon books raised over \$6,000, purchased 41 Chromebooks for Elementary totaling \$10,000, and Kim Pingel announced she will be resigning as PTO President at end of this school year with Trinity Noel to take over.
 - 5.3 Charter School Report – Chamomile Nusz: Currently enrolling students for TRCCS and TRVCS with lottery to take place May 7th. Events highlighted were Spring Fling Dinner fundraiser May 12th at Camp Helen Brachman, Grandparents and Special Friends day happening on April 20th, and Mayfair student performance on May 7th. TRCCS will be hosting spring and summer Waldorf Institution pedagogical development workshops.
 - 5.4 Forensics Report – Jared Schroeder: Highlighted attached accomplishments for the 2017-18 school year and invited all to attend the Forensics Community Night at 4:30 p.m. Sunday, May 6th in the cafeteria.
 - 5.5 Discuss Safety Concerns for Approved Overnight/Extended Student Trip for Spanish Club to the Dominican Republic June 19-26, 2018 – Kathy Suski: Reviewed attached trip itinerary and guidelines for supervision and student safety. Kathy Suski answered all questions and concerns regarding safety, communication and language barriers.
 - 5.6 Planning for Teacher & Staff Appreciation Week, May 7-11, 2018 – Mike Toelle: All staff luncheon will be held Tuesday, May 8th recognizing the value and appreciation of each and every staff member. Please plan to attend if available.
 - 5.7 Administrator/Principal/Supervisor Reports
 - 5.7.1 Toelle – Exploring School Run or Outside Service Agency Provided Day Care, May Newsletter Article, Food Service Administrative Review, Mental Health Grant: Day care options are currently needed for parents in the Amherst area and will be exploring/researching options to help out. Community Spirit May newsletter has been reviewed and submitted. Food Service review/audit went well with glowing praise from DPI Consultant Gina Kulka. Mental health grant to be discussed with item 5.8 (HOST School Based mental Health Services).
 - 5.7.2 Luetschwager – ACT Results, 3rd Quarter Failures, Distance Learning, AP Testing: Reviewed attached ACT results for 2018 comparing to 2017. Shared attached third quarter failures spreadsheet. Distance learning will be discussed later in agenda with item 7.2

- (CESA 10 Distance Learning Network Services). AP testing will take place during the second week of May at International Bank.
- 5.7.3 Oleson – 2018-19 Staffing: Shared currently plans, which are always subject to change, for number of sections needed for Kindergarten through grade 4.
 - 5.7.4 Smith – WASBO School Safety and Security Grant: Mike Toelle reported Robert Smith applied for and received a \$1500 “Safety, Security & Wellness” award from WASBO. Dale Peterson applied for and received a scholarship to attend the WASBO spring conference.
 - 5.7.5 Other: No other reports.
- 5.8 HOST (Helping Our Students Thrive) School-Based Mental Health Services – Mike Toelle: Reviewed attached report documenting student visits for guidance counselors, and presented information about HOST which is a school-based mental health program. Guidance Counselors along with Tim Seiter and Mike Toelle will be applying for grants which could help support a program like this in our school.
- 5.9 Pacelli Catholic Schools Attendance Area: Shared attached letter from Gregg Hansel, Pacelli Catholic Schools Director of Education, informing us their attendance area will extend into the Tomorrow River School District beginning in the 2018-19 school year. Transportation is the main reason for this change.
- 5.10 Lottery Credit Payment: Reviewed tax levy lottery payments made by all municipalities. Copy attached.
- 5.11 Unofficial Enrollment Report of March 23, 2018: Reviewed March 2018 unofficial enrollment (1,196 students). Copy attached.
- 5.12 CESA 5 Annual Convention, Thursday, May 17, 7 p.m., Hotel Mead, Wisconsin Rapids: Official school board member appointment cannot take place until after the 4th Monday in April. Diana Bohman will volunteer to attend this event. Copy attached.
- 5.13 Ruder Ware Local Government Seminar: Seminar will be held at the Rothschild Holiday Inn on Monday, April 30, 2018 at 4:30 p.m. Contact Marilyn to register. Copy attached.
- 5.14 WASB Spring Workshop: CESA 5 will host a Legal Roles and Responsibilities of School Boards workshop on Tuesday, May 15, 2018 from 6-8:30 p.m. Contact Marilyn to register. Copy attached.
- 5.15 Thank You Note: Reviewed thank you note from Terry Eichmann for sympathy plant. Copy attached.
6. Recommend Approval of Consent Agenda: Bob Stuczynski moved, Kirk Helbach seconded to approve consent agenda items with word additions to items 6.11 and 9 of the March 19, 2018 regular board meeting minutes (see attached) and thank you letters for resignations/retirement listed below. The motion carried on a voice vote.
- 6.1 Approval of Minutes
 - 6.1.1 Regular Board Meeting of March 19, 2018
 - 6.1.2 Finance Committee Meeting of February 19, 2018
 - 6.2 Financial Reports: Copies attached.
 - 6.2.1 Approval of March 2018 Bills
 - 6.2.2 Review March 2018 Receipts
 - 6.2.3 March 2018 Treasurer’s Report
 - 6.2.4 Year to Date Budget Report
 - 6.2.5 Year to Date Detail Building Expenditure Report
 - 6.3 Personnel: Copies attached.
 - 6.3.1 Leave Request: Joanna Slattery
 - 6.3.2 Resignations/Retirement
 - 6.3.2.1 TRCCS Music: Karen Dunn
 - 6.3.2.2 TRCCS Practical Arts and Staff Support: Kristy Stacy
 - 6.3.2.3 TRVCS Teacher: Marguerite Norby

6.3.2.4 District Office Assistant: Lynn Boll

7. Discussion/Action Items

- 7.1 Review and Possibly Approve Request for Overnight/Extended Student Trip for TRCCS Grade 5 Students to Camp Whitcomb, Hartland, WI, May 16-18, 2018 – Chamomile Nusz: Camp Whitcomb/Mason is owned and operated by the Boys and Girls Club of Greater Milwaukee where TRCCS 5th grade students would participate in a Waldorf Pentathlon with events to include 40 yard dash, long jump, javelin, discus, upright wrestling and relay. Kirk Helbach moved, Diana Bohman seconded to approve overnight/extended student trip as presented. The motion carried on a voice vote. Copy attached.
- 7.2 Review and Possibly Approve CESA 10 Distance Learning Network Services: Central Wisconsin Educational Telecommunications Network (CWETN) will be a cost effective option for students to enhance their class choices with minimal extra work to our staff as CWETN employees take on most of the work. This network is meant to enhance offerings and will not replace programs or staff currently in place. Kirk Helbach moved, Bob Stuczynski seconded to approve joining the CWETN network with an annual review of progress and network usage. The motion carried on a voice vote. Copy attached.
- 7.3 Discuss and Possibly Approve TRCCS Office Assistant Position/Vacancy – Chamomile Nusz: TRCCS Office Assistant vacancy notice will shift responsibilities of current position held by Kristy Stacy. Bob Stuczynski moved, Kirk Helbach seconded to approve vacancy notice as presented. The motion carried on a voice vote. Copy attached.
- 7.4 Discuss Possible Wage Increase for Student Summer Hire in Technology Department – Mike Toelle: Current vacancy notice lists \$7.25 per hour, would like raised to \$10.00 per hour to be competitive with other employers. Kirk Helbach moved, Bob Stuczynski seconded to increase wage from \$7.25 to \$10.00 per hour for the student technology department summer help vacancy notice. The motion carried on a voice vote. Copy attached.
- 7.5 Discuss and Possibly Approve District Office Assistant Work Days/Hours – Mike Toelle: Request to increase office assistant position from four days to five days per week during the school year only. Bob Stuczynski moved, Diana Bohman seconded to approve district office assistant vacancy notice as presented with additional day added during the school year only. The motion carried on a voice vote. Copy attached.
- 7.6 Review and Possibly Approve Teacher Contract: Proposed tech education teacher statistic sheet and contract reviewed for Benjamin Edelburg. Jason Blenker participated in interviews for this position. Kirk Helbach moved, Diana Bohman seconded to approve 2018-19 teacher contract for Benjamin Edelburg as presented. The motion carried on a voice vote. Copy attached.
- 7.7 Review and Possibly Approve Social Media Contract/Consulting Agreement – Phil Tubbs: Consulting service teaching user how to use social media to its full potential. Board requested a presentation/demonstration of service before committing. Copy attached.
- 7.8 Review and Possibly Approve 2018-19 Waupaca County Alternative Program Consortium Agreement: Bob Stuczynski moved, Kirk Helbach seconded to approve agreement as presented. The motion carried on a voice vote. Copy attached.
- 7.9 Review and Possibly Accept Donation of \$2000 to the Music Department from Baysek Machines Inc: Bob Stuczynski moved, Kirk Helbach seconded to accept donation with Mike Toelle to write letter of thanks and appreciation. The motion carried on a voice vote. Copy attached.
- 7.10 Review and Possibly Approve Requests for Early Graduation (January 2019) – Mark Luetschwager: Bob Stuczynski moved, Diana Bohman seconded to approve early graduation requests from three students as presented. The motion carried on a voice vote. Copy attached.
- 7.11 Discuss and Select Board Member to Present Graduation Diplomas, Saturday, May 26, 2 p.m.: Kirk Helbach moved, Diana Bohman seconded to appoint Bob Stuczynski to present diplomas. The motion carried on a voice vote.
- 7.12 Review and Possibly Approve AmeriCorps Farm to School Program Funding – Mike Toelle: Diana Bohman moved, Bob Stuczynski seconded to approve funding for AmeriCorps program up to

\$4,200 if chosen as a partner site for the 2018-19 school year. The motion carried on a voice vote.
Copy attached.

8. Items for Next Agenda

- Social Media Contract/Consulting Agreement Presentation – Tubbs

9. Closed Session: Diana Bohman moved, Bob Stuczynski seconded to move to Closed Session pursuant to State Statutes 19.85(1)(c)(e)(i), 118.22 and 118.24, for the purpose of discussions relating to administrative contracts, teacher contracts, and review of regular and/or special ed open enrollment request/s. Roll call vote: Kelly Loken-aye, Kirk Helbach-aye, Diana Bohman-aye, Bob Stuczynski-aye. Adjourned to closed session.

10. Return to Open Session to take possible action on Closed Session Items, which may include: Bob Stuczynski moved, Kirk Helbach seconded to return to open session. The motion carried on a voice vote.

- 10.1 Possibly Approve 2018-19 Teacher Contracts: Bob Stuczynski moved, Kirk Helbach seconded to approve 2018-19 teacher contracts as presented at current salaries/placements pending negotiations. The motion carried on a voice vote.

11. Adjourn: Bob Stuczynski moved, Kirk Helbach seconded to adjourn meeting at 10:50 p.m. The motion carried on a voice vote.

Respectfully submitted,

Michael Toelle, District Administrator

Diana Bohman, School Board Clerk