

FEBRUARY 19, 2018 SCHOOL BOARD MEETING MINUTES

1. Call to Order: The regular meeting of the Tomorrow River School Board was called to order at 7:00 p.m. in the District Board Room by President Mark Kryshak. In attendance: Board members present included Kelly Loken, Kirk Helbach, Mark Kryshak, Diana Bohman, and Bob Stuczynski. Also present: Michael Toelle, Phil Tubbs, Sherry Oleson, Robert Smith and Crystal Lutz.
2. Pledge of Allegiance: President Mark Kryshak led the Pledge of Allegiance.
3. Public Participation According to Policy #0167.3: No participation requested.
4. Informational Items
 - 4.1 Next Board Meeting: Regular meeting date confirmed for Monday, March 19, 2018.
 - 4.2 Future Board Meeting Dates: Regular meeting dates confirmed for Monday's April 16, May 21 and June 18, 2018.
 - 4.3 2016-17 Annual Audit Report: Jeff Kropp unable to attend due to inclement weather. Item postponed.
 - 4.4 PTO Report: Kim Pingel unable to attend due to inclement weather. No report available.
 - 4.5 Charter School Report: Chamomile Nusz unable to attend due to inclement weather. Reviewed attached overview of events and operations provided.
 - 4.6 Administrator/Principal/Supervisor Reports
 - 4.6.1 Toelle – Title I Leadership/RtI: Bobbi Snyder to replace Karoleen Glenzer in the Title I Leadership role, will post to replace her current Middle School RtI position. Looking at hiring two summer technology helpers for computer/chromebook projects.
 - 4.6.2 Luetschwager – ACT Testing Schedule, 2nd Quarter Failures, Scheduling: Unable to attend due to inclement weather. Reschedule reports for next regular board meeting.
 - 4.6.3 Smith – WASBO Conference Presentation: Presenting on PBIS (Positive Behavior and Intervention Supports) at facility manager conference.
 - 4.6.4 Other: No other reports.
 - 4.7 Report on WASB 2018 State Education Convention: Reschedule for next meeting.
 - 4.8 Unofficial Enrollment Report of January 31, 2018: Reviewed January 2018 unofficial enrollment (1,195 students). Copy attached.
 - 4.9 January 2018 Tax Levy Payments: Reviewed 2017-18 tax levy payments received to date. Copy attached.
 - 4.10 Thank You Note: Reviewed note from family of Lyal Borgen for sympathy plant. Copy attached.
5. Recommend Approval of Consent Agenda: Kelly Loken moved, Kirk Helbach seconded to approve consent agenda items listed below as presented. The motion carried on a voice vote.
 - 5.1 Approval of Minutes
 - 5.1.1 Regular Board Meeting of January 15, 2018
 - 5.1.2 Finance Committee Meeting of December 11, 2017
 - 5.1.3 Building and Safety Committee Meeting of December 20, 2017
 - 5.2 Financial Reports: Copies attached.
 - 5.2.1 Approval of January 2018 Bills
 - 5.2.2 Review January 2018 Receipts
 - 5.2.3 January 2018 Treasurer's Report
 - 5.2.4 Year to Date Budget Report
 - 5.2.5 Year to Date Detail Building Expenditure Report
 - 5.3 Personnel: Copy attached.
 - 5.3.2 Leave Request: Shaun Anderson
6. Discussion/Action Items
 - 6.1 Distance Learning Network Presentation and Possible Approval: Dave Lockett and John Goodman, CESA 10 Learning Services, were unable to attend due to inclement weather. Reschedule for future board meeting. Copy attached.
 - 6.2 Review and Possibly Approve Request for Overnight/Extended (MS) Student Trip for FFA: Attending FFA Leadership Conference in Manitowoc March 23-24, 2018. Bob Stuczynski moved, Diana Bohman seconded to approve request as presented at no cost to the district. The motion carried on a voice vote. Copy attached.

- 6.3 Review and Possibly Approve Request for Overnight/Extended (HS) Student Trip for FBLA State Competition in La Crosse April 8-10, 2018: Bob Stuczynski moved, Diana Bohman seconded to approve student trip request as presented using a combination fundraising funds and budgeted funds. The motion carried on a voice vote. Copy attached.
- 6.4 Review and Possibly Approve Request for an Additional Middle School Track Coach for the 2017-2018 School Year: Due to increased student participation numbers (43 students with 2 coaches) this request became necessary for proper instruction and supervision. Kirk Helbach moved, Bob Stuczynski seconded to hire one additional Middle School Track Coach for the 2017-18 school year. The motion carried on a voice vote.
- 6.5 Review and Possibly Approve Food Service Purchase of Open Air Merchandiser Cooler: Reviewed three quotes for possible purchase. Kelly Loken moved, Bob Stuczynski seconded to approve purchase of open merchandiser from Douglas Equipment for \$7,211.94 (lowest quote). The motion carried on a voice vote. Copies attached.
- 6.6 Review and Possibly Approve Requests for Early Graduation (January 2019): Requests reviewed. Kirk Helbach moved, Diana Bohman seconded to approve all five student requests for early graduation as presented. The motion carried on a voice vote. Copies attached.
- 6.7 Review and Possibly Approve Tech Education Position for 2018-19: Proposal reviewed. Diana Bohman moved, Bob Stuczynski seconded to post the position and report back to Board with interested candidates in March. The motion carried on a voice vote. Copy attached.
- 6.8 Discuss and Possibly Approve Moving Forward with Strategic Plan: Diana Bohman moved, Kirk Helbach seconded to move forward on the district strategic plan with process to begin in August. The motion carried on a voice vote. Copy attached.
- 6.9 Review and Possibly Adopt the 2018-19 School Year Calendar: Bob Stuczynski moved, Kirk Helbach seconded to adopt 2018-19 school year calendar as presented. The motion carried on a voice vote. Copy attached.
- 6.10 Review and Possibly Approve Bid/Parking Lot Sealcoating and Striping Project: Reviewed quotes and recommendation of hiring Arrow Precision from Building and Safety Committee. Kelly Loken moved, Kirk Helbach seconded to approve bid from Arrow Precision for the parking lot sealcoating and striping project. The motion carried on a voice vote. Copy attached.
- 6.11 Review and Possibly Approve Bid/Roofing Project: Reviewed quotes and recommendation of hiring Commercial Roofing from Building and Safety Committee. Bob Stuczynski moved, Kirk Helbach seconded to approve bid from Commercial Roofing for roof replacement of the Elementary North section. The motion carried on a voice vote. Copy attached.
- 6.12 Discuss and Possibly Approve Funding for Buildings & Grounds Improvements: Item tabled to future meeting when budgetary information will be available.
- 6.13 Discuss and Possibly Approve or Deny Request for Extension for Personal Use of Lepak Property at 166 School Street: Kirk Helbach moved, Bob Stuczynski seconded to move item to Building and Safety Committee for discussion and recommendation. The motion carried on a voice vote. Copy attached.
- 6.14 Second Reading and Possible Adoption of New and Revised Neola School Board Policies: Kelly Loken moved, Diana Bohman seconded to pull policies 1460/3160/4160 (Administration/Professional Staff/Support Staff: Physical Examination) and 3431/4431 (Professional Staff/Support Staff: Employee Leaves) for revisions/adoption and approve remaining policies as presented. The motion carried on a voice vote. Copies attached.

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- 0151.2 Bylaws: Required Student Academic Standards Agenda Item (New)
- 1460/3160/4160 Administration/Professional Staff/Support Staff: Physical Examination (Revisions)
- 1461/3161/4161 Administration/Professional Staff/Support Staff: Unrequested Leaves of Absence/Fitness for Duty (Revisions)
- 1619/3419/4419 Administration/Professional Staff/Support Staff: Group Health Plans and Health Insurance (New)
- 1619.01/3419.01/4419.01 Administration/Professional Staff/Support Staff: Privacy Protections of Self-Funded Group Health Plans (New)
- 1619.02/3419.02/4419.02 Administration/Professional Staff/Support Staff: Privacy Protections of

Fully Insured Group Health Plans (New 1619.02; Revisions 3419.02, 4419.02)

- 1619.03/3419.03/4419.03 Administration/Professional Staff/Support Staff: Patient Protection and Affordable Care Act (New)
- 2413 Program: Health Education (Revision)
- 2460.03 Program: Independent Educational Evaluation (IEE) (New)
- 3120/4120 Professional Staff/Support Staff: Employment of Professional/Support Staff (Revisions)
- 3120.01/4120.01 Professional Staff/Support Staff: Job Descriptions (Revisions)
- 3124 Professional Staff: Employment Contract (New)
- 3140 Professional Staff: Termination, Non-renewal, and Resignation (Revision)
- 3310/4310 Professional Staff/Support Staff: Employee Expression in Non-Instructional Settings (Rev)
- 3430/4430 Professional Staff/Support Staff: Leaves of Absence (DELETE)
- 3431/4341 Professional Staff/Support Staff: Employee Leaves (New)
- 5111.01 Students: Homeless Students (Replacement)
- 5111.03 Students: Children and Youth in Foster Care (New)
- 5341 Students: Emergency Medical Authorization (Revision)
- 5530 Students: Drug Prevention (New)
- 5780 Students: Student/Parent Rights (New)
- 6145 Finances: Borrowing (New)
- 6150 Finances: Tuition Income (Revision)
- 6700 Finances: Fair Labor Standards Act (FLSA) (Revision)
- 8330 Operations: Student Records (Revision)
- 8340 Operations: Providing a Reference (New)
- 8531 Operations: Free and Reduced-Price Meals (New)
- 9160 Relations: Public Attendance at School Events (Revision)

6.15 Review and First Reading of New and Revised Neola School Board Policies: Policies reviewed.

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- 0100 Bylaws: Definitions (Revision)
- 0131.1 Bylaws: Bylaws and Policies (Revision)
- 0144.1 Bylaws: Compensation (Revision)
- 0164.2 Bylaws: Special Meetings (Revision)
- 0166 Bylaws: Agenda (Revision)
- 1630.01/3430.01/4430.01 Administration/Professional Staff/Support Staff: Family & Medical Leave of Absence (“FMLA”) (Revisions)
- 2260 Program: Nondiscrimination and Access to Equal Educational Opportunity (Revision)
- 2261.01 Program: Parent and Family Engagement in Title I Programs (New)
- 2411 Program: School Counseling and Academic and Career Planning (Revision)
- 2430 Program: District-Sponsored Clubs and Activities (New)
- 2431 Program: Interscholastic Athletics (Revision)
- 3122.01/4122.01 Professional Staff/Support Staff: Drug-Free Workplace (Revisions)
- 5111 Students: Eligibility of Resident/Nonresident Students (Revision)
- 5130 Students: Withdrawal/Dropout from School (Revision)
- 5310.01 Students: Emergency Nursing Services (Revision)
- 5330 Students: Administration of Medication/Emergency Care (Revision)
- 5517 Students: Student Anti-Harassment (Revision)
- 5540 Students: The Schools and Governmental Agencies (Revision)
- 5610 Students: Suspension and Expulsion (Revision)
- 5771 Students: Search and Seizure (Revision)
- 5830 Students: Student Fundraising (Revision)
- 6605 Finances: Crowdfunding (New)
- 6800 Finances: System of Accounting (Revision)
- 8146 Operations: Notification of Educational Options (Renumbering and Revision)
- 8310 Operations: Public Records (Revision)

- 8320 Operations: Personnel Records (Revision)
 - 8320.01 Operations: Unauthorized Acquisition of Staff Personal Information (Revision)
 - 8330 Operations: Student Records (Revision)
 - 8350 Operations: Confidentiality (Revision)
 - 8452 Operations: Automated External Defibrillators (AED) (Revision)
 - 8605 Operations: Use of Electronic Wireless Communication Devices by District Employees Who Operate Board-Owned or Operated Vehicles (Revision)
 - 8800 Operations: Religious and Patriotic Ceremonies and Observances (Revision)
 - 9700 Relations: Relations with Non-School Affiliated Groups (Revision)
7. Items for Next Agenda: Bring back items from this agenda as needed due to cancellations.
 8. Closed Session: Kelly Loken moved, Diana Bohman seconded to move to Closed Session pursuant to State Statutes 19.85(1)(c)(e)(f)(i), and 118.24, for the purpose of discussions relating to administrative contracts, funding for buildings & grounds improvements, and review of regular and/or special ed open enrollment exception requests. Roll call vote: Kelly Loken-aye, Kirk Helbach-aye, Mark Kryshak-aye, Diana Bohman-aye, Bob Stuczynski-aye. Adjourned to closed session.
 9. Return to Open Session to take action on Closed Session Items: Kelly Loken moved, Diana Bohman seconded to return to open session with no action to be taken. The motion carried on a voice vote.
 10. Adjourn: Bob Stuczynski moved, Kirk Helbach seconded to adjourn meeting at 9:20 p.m. The motion carried on a voice vote.

Respectfully submitted,
Michael Toelle, District Administrator
Diana Bohman, School Board Clerk