

NOVEMBER 13, 2017 SCHOOL BOARD MEETING MINUTES

1. Call to Order: The regular meeting of the Tomorrow River School Board was called to order at 7:00 p.m. in the District Board Room by President Mark Kryshak. In attendance: Board members present included Kirk Helbach, Mark Kryshak, Diana Bohman, and Bob Stuczynski. Absent: Kelly Loken. Also present: Michael Toelle, Becky Galvin, Mark Luetschwager, Phil Tubbs, Sherry Oleson, Tim Seiter, Robert Smith, Chamomile Nusz, Crystal Lutz and Travis Zellmer.
2. Pledge of Allegiance: President Mark Kryshak led the Pledge of Allegiance.
3. Public Participation According to Policy #0167.3: No participation requested.
4. Informational Items
 - 4.1 Next Board Meeting: Regular meeting date confirmed for Monday, December 11, 2017.
 - 4.2 Future Board Meeting Dates: Regular meeting dates confirmed for Monday's, January 15, February 19, March 19, April 16, May 21 and June 18, 2018.
 - 4.3 PTO Report: Nothing to report.
 - 4.4 Charter School Report: Chamomile Nusz highlighted upcoming events, including the Lantern Walk and Holiday Faire, from the attached report.
 - 4.5 Administrator/Principal/Supervisor Reports
 - 4.5.1 Toelle – Social Media Management Consulting Agreement: Reviewed agreement for social media consulting services, will continue to explore other less expensive options.
 - 4.5.2 Luetschwager – First Quarter Failures, GSA: Mark shared handout with first quarter failures (attached). High School students are forming a Genders & Sexualities Alliance (GSA) group to provide safe and confidential support for any students struggling with their identity.
 - 4.5.3 Tubbs – Mindfulness Update: Attended mindfulness training with Jen Berdan which will teach students to be more mindful of their thoughts and actions creating a better school environment. Will share the various techniques with teachers.
 - 4.5.4 Oleson – Curriculum & Assessment Updates: ACT and ELL testing being scheduled. Visited Mid-State for distance learning options and found their program behind others at this point. Currently working on realigning social studies, science and phy ed curriculum.
 - 4.5.5 Seiter – Knights of Columbus Donation, Student Helper for Food Service Department: Knights of Columbus Council 1170 donated \$1,014.75 to the special education department to help further the education of our students with disabilities. Thank you was sent. Would like to hire a special education student to work in the food service department allowing them to receive practical work experience right here on campus.
 - 4.5.6 Smith – Mower Purchase Update: John Deere mower test was very disappointing after trying out the Toro. Will be looking at new/used Toro machines and gathering more information before making any recommendations.
 - 4.5.7 Other: Mike Toelle informed Board of the early release (11:30 a.m.) set for Thursday, November 16, 2017 allowing students and staff to attend the WIAA State Football Tournament in Madison. Robert Smith informed Board of surprise Department of Safety and Professional Services (DSPS) audit done recently.
 - 4.6 Unofficial Enrollment Report of October 31, 2017: Reviewed October 2017 unofficial enrollment (1,208 students). Copy attached.
 - 4.7 Upcoming Seminars/Conferences (Contact Marilyn to be registered.):
 - 4.7.1 WASB State Education Convention, Milwaukee, January 17-19, 2018
 - 4.8 Reports on Recent Seminars/Conferences:
 - 4.8.1 WASB Fall Regional Meeting of October 16 (Kryshak, Loken, Bohman, Toelle): Presentation was very long with no new information to be learned.
 - 4.8.2 WiRSA Rural Schools Conference of October 29 (Bohman, Tubbs): Annual scholarship auction was successful. Breakout sessions included speakers talking about “growing” education and technology integration. Another interesting session focused on building an “escape room” in a classroom using math skills and problem solving to get out.
 - 4.9 Additional Information on Neola School Board Policy #8330 Student Records: Policy shared to confirm it is allowable to share student records with hired contractors. Copy attached.

- 4.10 American Education Week – November 13-17: Bagel breakfast will be provided the morning of Wednesday, November 15th.
- 4.11 School Board Election Notice: Reviewed notice of upcoming school board election to be held on Tuesday, April 3, 2018 with Kelly Loken and Bob Stuczynski listed as incumbents. Copy attached.
5. Recommend Approval of Consent Agenda: Diana Bohman moved, Bob Stuczynski seconded to approve consent agenda items listed below as presented. The motion carried on a voice vote.
 - 5.1 Approval of Minutes
 - 5.1.1 Regular Board Meeting of October 23, 2017
 - 5.1.2 Finance Committee Meeting of September 11, 2017
 - 5.1.3 Building and Safety Committee Meeting of September 20, 2017
 - 5.2 Financial Reports: Copies attached.
 - 5.2.1 Approval of October 2017 Bills
 - 5.2.2 Review October 2017 Receipts
 - 5.2.3 October 2017 Treasurer's Report
 - 5.2.4 Year to Date Budget Report
 - 5.2.5 Year to Date Detail Building Expenditure Report
 - 5.3 Personnel: Copy attached.
 - 5.3.1 Extra-Curricular Contract: Claire Glodowski (Assistant Girls Basketball)
6. Discussion/Action Items
 - 6.1 Acknowledge/Accept \$1000 Donation to the AHS Music Department from Smokey Express Gospel Show: Bob Stuczynski moved, Kirk Helbach seconded to accept donation with the music department to write a letter of thanks. The motion carried on a voice vote. Copy attached.
 - 6.2 Discuss and Possibly Approve Additional Classroom Teaching Assistant for TRCCS: Request falls within charter school budget for 2017-18. Kirk Helbach moved, Bob Stuczynski seconded to approve additional teaching assistant for TRCCS. The motion carried on a voice vote. Copy attached.
 - 6.3 Discuss and Possibly Approve Additional Coaches for Forensics 2017-18 due to Increased Student Participation: Discussed participation numbers. Diana Bohman moved, Kirk Helbach seconded to approve hiring two assistants for the 2017-18 school year. The motion carried on a voice vote. Copy attached.
 - 6.4 Discuss and Appoint Board Members as WASB 2018 State Education Convention Delegate and Alternate Delegate: Bob Stuczynski moved, Kirk Helbach seconded to appoint Mark Kryshak as delegate and Diana Bohman as alternate delegate for the WASB 2018 convention. The motion carried on a voice vote. Copy attached.
 - 6.5 Review and Possibly Accept Memorandum of Understanding with the Amherst Area Foundation regarding District Cost Proposal through 2024 for Publication of the Monthly School News: Bob Stuczynski moved, Kirk Helbach seconded to accept the MOU as presented with annual rate increases. The motion carried on a voice vote. Copy attached.
 - 6.6 Review and Possibly Approve Repair of Cafeteria Blinds: Robert Smith reviewed the options for repairing cafeteria blinds. Kirk Helbach moved, Bob Stuczynski seconded to replace all shade motors with a new wireless operating system, to include a five year warranty, for \$7,000. The motion carried on a voice vote. Copy attached.
 - 6.7 Review and Possibly Adopt the New Emergency Guide Manual to meet State ACT 309 Requirements: Diana Bohman moved, Bob Stuczynski seconded to approve the new emergency guide manual as presented. The motion carried on a voice vote. Copy attached.
 - 6.8 Review and Possibly Approve Proposal to Pilot a School to Work (STW) Program for Second Semester of the 2017-18 School Year: Travis Zellmer explained how the program worked in his previous school district. Bob Stuczynski moved, Kirk Helbach seconded to approve a STW program for second semester at an approximate cost of \$4,000. The motion carried on a voice vote. Copy attached.
 - 6.9 Review and Possibly Approve Proposed Substitute Teacher License Agreement: Mike Toelle explained the need to recruit substitute teachers due to shortages. The district would offer to pay the license cost for a successful applicant. Bob Stuczynski moved, Kirk Helbach seconded to approve

the proposed substitute teacher license agreement as presented. The motion carried on a voice vote. Copy attached.

- 6.10 Review and Possibly Approve Early Retirement Notice Supplement for 2017-18: Bob Stuczynski moved, Diana Bohman seconded to approve the early retirement notice supplement for any teacher giving notice by January 12, 2018. The motion carried on a voice vote. Copy attached.
7. Items for Next Agenda:
 - School Report Cards – Oleson
 - TREA Certification – Lutz
8. Closed Session: Diana Bohman moved, Bob Stuczynski seconded to move to Closed Session pursuant to State Statute 19.85(1)(c)(e)(f), 118.24, for the purpose of considering employment, compensation and duties of a public employee over which the School Board has jurisdiction and exercises responsibility, relating to specific contracted administrators, supplemental administrative contracts, sick leave bank proposal, review addendum to interest for years agreement and review of regular and/or special ed open enrollment exception requests. Roll call vote: Kirk Helbach-aye, Mark Kryshak-aye, Diana Bohman-aye, Bob Stuczynski-aye. Adjourned to closed session.
9. Return to Open Session to take action on Closed Session Items: Bob Stuczynski moved, Kirk Helbach seconded to return to open session. The motion carried on a voice vote.
 - 9.1 Possibly Approve Addendum to Interest for Years Agreement: Diana Bohman moved, Bob Stuczynski seconded to approve extending interest for years agreement for the Lutz property at 156 School Street from December 31, 2017 to June 4, 2018. The motion carried on a voice vote.
 - 9.2 Possibly Approve Supplemental Administrative Contract/s: Diana Bohman moved, Kirk Helbach seconded to award the Educator Effectiveness and DAC supplemental contracts to Sherry Oleson for amounts approved at the August 14, 2017 board meeting. The motion carried on a voice vote.
10. Adjourn: Bob Stuczynski moved, Kirk Helbach seconded to adjourn meeting at 9:44 p.m. The motion carried on a voice vote.

Respectfully submitted,

Michael Toelle, District Administrator

Diana Bohman, School Board Clerk