

AUGUST 14, 2017 SCHOOL BOARD MEETING MINUTES

1. Call to Order: The regular meeting of the Tomorrow River School Board was called to order at 7:00 p.m. in the High School IMC/Library by President Mark Kryshak. In attendance: Board members present included Kelly Loken, Kirk Helbach, Mark Kryshak, Diana Bohman, and Bob Stuczynski. Also present: Michael Toelle, Becky Galvin, Phil Tubbs, Sherry Oleson, Tim Seiter, Robert Smith, Chamomile Nusz, Crystal Lutz, Ashley Phelan, Kaycie Peck, Shelley Swanson, Natalie Glaze and Desiah Melby.
2. Pledge of Allegiance: President Mark Kryshak led the Pledge of Allegiance.
3. Public Participation According to Policy #0167.3: No participation requested.
4. Informational Items
 - 4.1 Board/Admin Work Session: Work session confirmed for 6:00 p.m. Wednesday, September 6, 2017 at the Amherst Telephone Office.
 - 4.2 Next Regular Board Meeting: Regular meeting date confirmed for Monday, September 11, 2017.
 - 4.3 October Regular, Annual and Budget Hearing: Regular, annual, and budget hearing meeting date set for Monday, October 23, 2017.
 - 4.4 Charter School Report and 2016-17 Year End Financials: Chamomile Nusz highlighted the two week summer Waldorf Teacher training and 2017-18 projected enrollment numbers from the attached charter school report.
 - 4.5 Administrator/Principal/Supervisor Reports
 - 4.5.1 Toelle – Administrative Work Session/Retreat: Retreat took place in Wisconsin Dells where goals for 2017-18 were discussed and future plans for the district.
 - 4.5.2 Oleson – Assessment Embargo: Test results have been released to district officials, but cannot be shared yet due to embargo (ban on sharing information).
 - 4.5.3 Smith – WASBO Custodial and Maintenance Conference, Update on Summer Cleaning: Robert Smith shared attached letter of appreciation/recognition from WASBO for hosting the Custodial and Maintenance Conference on July 26, 2017 and thanked Board Members for their support. Summer cleaning will be done in plenty of time for inservice events.
 - 4.5.4 Other: Tim Seiter reported there were no seclusion and restraint incidents to report for the 2016-17 school year. CPI (Crisis Prevention Intervention) training will be held August 21-22, 2017 for staff by instructors Kim Zietlow and Jon Wendlandt.
 - 4.6 Upcoming Seminars/Conferences
 - 4.6.1 WASB Governance Workshop, CESA 9, Tomahawk, September 12, 5:30-9:00 p.m.
 - 4.6.2 WSAA/WASB Employment and School Law Seminar, Alliant Energy Center, Madison, October 20, 8 a.m.-3:45 p.m.
 - 4.6.3 WASB Fall Regional Meeting, Holiday Inn Rothschild, October 26, Pre-regional Workshop at 4:00 p.m., Regional Meeting at 6:00 p.m.
 - 4.6.4 2017 WiRSA Conference, Rural Schools – The Heart and Soul of Wisconsin, Glacier Canyon Lodge, Wisconsin Dells, October 29-31
 - 4.6.5 WASB Legislative Advocacy Conference, Stevens Point Holiday Inn, November 4, 8 a.m. – 3:30 p.m.
 - 4.7 Report on the WASB Summer Leadership Institute July 14-15, 2017: Diana Bohman attended to promote the mentorship program, offered by WASB, for new school board members.
 - 4.8 Thank You Note: Note from Sopa family for memorial plant reviewed. Copy attached.
5. Recommend Approval of Consent Agenda: Diana Bohman moved, Kelly Loken seconded to approve consent agenda items as listed below with the addition of Johnna Sprangers for Junior High Student Council Advisor, and the deletion of proposed mentor contract for Katie Alm. The motion carried on a voice vote.
 - 5.1 Approval of Minutes
 - 5.1.1 Regular Board Meeting of July 10, 2017
 - 5.1.2 Special Board Meeting of July 19, 2017
 - 5.1.3 Finance Committee Meeting of May 15, 2017

- 5.2 Financial Reports: Copies attached.
 - 5.2.1 Approval of Final June 2017 Bills
 - 5.2.2 Review Final June 2017 Receipts
 - 5.2.3 June 2017 Treasurer's Report
 - 5.2.4 Final 2016-17 Year End Treasurer's Report
 - 5.2.5 2016-17 Year End Budget Report
 - 5.2.6 Year End Building Expenditure Report
 - 5.2.7 Approval of July 2017 Bills
 - 5.2.8 Review July 2017 Receipts
 - 5.2.9 July 2017 Treasurer's Report
 - 5.2.10 Year to Date Budget Report (July)
 - 5.2.11 Year to Date Detail Building Expenditure Report

5.3 Personnel: Copies attached.

- 5.3.1 Extra-Curricular Contracts for 2017-18: Donald Rosene (Head Cross Country Coach), Daniel Quade (Assistant Cross Country Coach), Gary Fitzgerald (Junior High Cross Country Coach), Mark Lusic (Football Summer Clinic/Football Head Coach/Weight Room Supervisor), Doug Spadoni (Football Summer Clinic/Assistant Football Coach/Weight Room Supervisor), Shaun Anderson (Football Summer Clinic/Assistant Football Coach), Michael Zblewski (Assistant Football Coach/Weight Room Supervisor), Rudy Pate (Assistant Football Coach), Bennett Hansen (Assistant Football Coach), Jared Jirschele (Junior High Football Coach), Joel Biadasz (Junior High Football Coach), Beth Pittman (Head Volleyball Coach), Autumn Groshek (Assistant Volleyball Coach), Connie Liebe (Assistant Volleyball Coach), Kimberly Beaudoin (Junior High Volleyball Coach), Mariah Strand (Junior High Volleyball Coach), Erik Linde (Head Boys Soccer Coach), Jenna Peterson (Assistant Boys Soccer Coach), Brooke Mahoney (Dance/Cheer Advisor/Junior High Yearbook Advisor/Mentor), Sarah Gerdes (Dance/Cheer Advisor/Junior High Yearbook Advisor), Jolynn Wucherer (Pep Band Director/Color Guard Advisor/Senior/Junior High Band), Chelle Baumann (Senior/Junior High Choir), Jared Schroeder (Forensics Coach), Travis Zellmer (FBLA Advisor), Ashley Johnson (FFA Advisor), Beth Shore (Environmental Ed Coordinator/Junior High Student Council Advisor), Margaret Leonhardt (National Honor Society Advisor), Ashley Phelan (Senior Class Advisor), Johnna Sprangers (Junior High Student Council Advisor), Joanna Holzhaeuser (Senior High Student Council/Homecoming Advisor), Jillian Hornick (Mentor Coordinator), Sue Kulich (Mentor), Celeste Paugel (Mentor), Sara Pate (Mentor), Kevin Vander Laan (Mentor)
- 5.3.2 Resignation of High School Yearbook Advisor: Desiah Melby

6. Discussion/Action Items

- 6.1 Staff In-service Agenda: Copy attached.
 - 6.1.1 Appoint Board Member to Address the Staff: Kelly Loken moved, Bob Stuczynski seconded to appoint Mark Kryshak to welcome back staff members at the Thursday, August 24th in-service breakfast. The motion carried on a voice vote.
 - 6.1.2 Staff Lunch, Tuesday, August 29th from noon-1 p.m.
- 6.2 Review and Possibly Approve Transfer of Standby Transportation Contract Bus #4 to Patrick Stuczynski, by request of Robert Glodowski and Pat Stuczynski, Effective Immediately: Diana Bohman moved, Kelly Loken seconded to approve transfer of bus #4 to Patrick Stuczynski immediately. The motion carried on a voice vote with Bob Stuczynski abstaining. Copy attached.
- 6.3 Review and Possible Approve Wisconsin Academic Standards as our District Standards: Standards must be approved annually. Bob Stuczynski moved, Kirk Helbach seconded to adopt the Wisconsin Academic Standards as our framework for education serving as goals for teaching and learning within our district. The motion carried on a voice vote. Copy attached.

- 6.4 Second Reading and Possibly Approve Revised High School Student Handbook for 2017-18: Committee members (Desiah Melby, Natalie Glaze, Kaycie Peck, Ashley Phelan and Shelley Swanson) reviewed handbook changes highlighting revised discipline procedures. Various typos were brought to the attention of the committee for fixing. Kelly Loken moved, Bob Stuczynski seconded to approve handbook as presented with typos corrected. The motion carried on a voice vote. Copy attached.
- 6.5 Review and Possible Adoption of Revised Neola Policy #8500 – Operations: Food Services: Due to state timelines this policy must be adopted for the first day of school. Discussed minor changes noted on the attached copy. Kelly Loken moved, Bob Stuczynski seconded to adopt Neola policy #8500 with discussed changes marked on the attached copy. The motion carried on a voice vote.
- 6.6 Review and Possibly Approve Budget Proposal for the 2017-18 Mentor Program: Sherry Oleson reported the mentor program will be paid for by the Peer Mentor Grant she applied for. Diana Bohman moved, Kelly Loken seconded to approve proposed budget as presented. The motion carried on a voice vote. Copy attached.
- 6.7 Review and Possibly Approve Pay Increase for Substitute Teachers: Compared area district rates and noted we have not increased this amount since March 26, 2007. Bob Stuczynski moved, Kelly Loken seconded to increase substitute teacher daily rate from \$95.00 to \$110.00 beginning in the 2017-18 school year and after. The motion carried on a voice vote. Copy attached.
- 6.8 Review and Possibly Approve Request for Overnight/Extended Student Trip for Varsity Volleyball Tournament in Oshkosh, September 15-16, 2017: Kelly Loken moved, Kirk Helbach seconded to approve overnight trip to Oshkosh as presented with only the cost of a bus to the district. The motion carried on a voice vote. Copy attached.
- 6.9 Review and Possibly Approve Tomorrow River Virtual Charter School Teacher Contract: Chamomile Nusz proposed hiring Marguerite Norby at 60% FTE virtual charter school teacher and 25% FTE RtI for charter school. Kelly Loken moved, Bob Stuczynski seconded to approve offering contract at 85% FTE, 60% virtual teacher and 25% RtI, for the 2017-18 school year to Marguerite Norby. The motion carried on a voice vote.
7. Items for Next Agenda: Nothing discussed.
8. Closed Session: Kelly Loken moved, Diana Bohman seconded to move to Closed Session pursuant to State Statute 19.85(1)(c)(e), 118.24, for the purpose of considering employment, compensation and duties of a public employee over which the School Board has jurisdiction and exercises responsibility, relating to administrative contract, duties and compensation, cost savings detail related to personnel, review of regular and/or special ed open enrollment exception request. Roll call vote: Kelly Loken-aye, Kirk Helbach-aye, Mark Kryshak-aye, Diana Bohman-aye, Bob Stuczynski-aye. Adjourned to closed session.
9. Return to Open Session to take action on Closed Session Items: Kelly Loken moved, Diana Bohman seconded to return to open session. The motion carried on a voice vote.
 - Diana Bohman moved, Kelly Loken seconded to approve Sheryl Oleson administrative contract as presented. The motion carried on a voice vote.
 - Kirk Helbach moved, Bob Stuczynski seconded to approve proposed division of duties for vacated curricular coordinator position as presented. The motion carried on a voice vote.
10. Adjourn: Kelly Loken moved, Bob Stuczynski seconded to adjourn meeting at 9:06 p.m. The motion carried on a voice vote.

Respectfully submitted,
Michael Toelle, District Administrator
Diana Bohman, School Board Clerk