

## JUNE 12, 2017 SCHOOL BOARD MEETING MINUTES

1. Call to Order: The regular meeting of the Tomorrow River School Board was called to order at 7:01 p.m. in the District Board Room by President Mark Kryshak. In attendance: Board members present included Kelly Loken, Kirk Helbach, Mark Kryshak, Diana Bohman, and Bob Stuczynski. Also present: Dennis Raabe, Becky Galvin, Mike Toelle, Phil Tubbs, Mark Luetschwager, Sherry Oleson, Tim Seiter, Robert Smith, Kass Raabe, Chamomile Nusz and Terry Eichmann.
2. Pledge of Allegiance: President Mark Kryshak led the Pledge of Allegiance.
3. Public Participation According to Policy #0167.3: No participation requested.
4. Informational Items
  - 4.1 Next Board Meeting Date: Regular meeting date confirmed for Monday, July 10, 2017.
  - 4.2 Possibly Set August Regular Board Meeting Date and Work Session Date: Regular meeting date set for August 14, 2017. Set work session date for September at next board meeting.
  - 4.3 Charter School Report: Chamomile Nusz reported on the successful May Faire event held May 16, 2017, fifth grade Pentathlon participation, upcoming Energy Fair, student enrollment for 2017-18, and the concept of a virtual Waldorf Charter School. Copy attached.
  - 4.4 End of Year Student Enrollment Report: Unofficial enrollment reviewed (1,195). Copy attached.
  - 4.5 Administrator/Principal/Supervisor Reports
    - 4.5.1 Oleson – Summer School Update: Enrollment is 150 students with average attendance daily at 120. Middle School enrollment increased this year because of new offerings.
    - 4.5.2 Luetschwager – Graduation, At-Risk Needs: Graduation went well, special thanks to Mark Kryshak for helping with diplomas. The at-risk students are in need of additional support, and we are currently looking at different solutions to address this issue.
    - 4.5.3 Toelle – Extended Care Report, Guidance Position Update: The attached report shows the extended care program is supporting itself and helping the After School Program as well. The Elementary Guidance position will be going from 65% FTE to 80% FTE with the additional 15% of time being dedicated to the charter school.
    - 4.5.4 Tubbs – MAPS data, POPS cards: Reviewed attached reports explaining the MAPS data and the POPS program.
    - 4.5.5 Other: None requested.
  - 4.6 Insurance Renewal: Becky Galvin reviewed the attached insurance renewal from M3 Insurance showing only a 1% increase by staying with EMC Insurance. This is a very good renewal as payroll increased 6% and the student population increased by 2%.
  - 4.7 WASB 2017 Summer Leadership Institute: Conference will be held July 14-15, 2017 at the Radisson Hotel & Conference Center in Green Bay. Contact Marilyn to register. Copy attached.
5. Recommend Approval of Consent Agenda: Kelly Loken moved, Kirk Helbach seconded to approve consent agenda items as listed below. The motion carried on a voice vote.
  - 5.1 Approval of Minutes
    - 5.1.1 Regular Board Meeting of May 15, 2017
    - 5.1.2 Finance Committee Meeting of April 10, 2017
    - 5.1.3 Building & Safety Committee Meeting of April 26, 2017
  - 5.2 Financial Reports: Copies attached.
    - 5.2.1 Approval of May 2017 Bills
    - 5.2.2 Review May 2017 Receipts
    - 5.2.3 May 2017 Treasurer's Report
    - 5.2.4 Year to Date Budget Report
    - 5.2.5 Year to Date Detail Building Expenditure Report
  - 5.3 Personnel: Copies attached.
    - 5.3.1 Leave Requests: Kristen Zastrow and Jared Schroeder
    - 5.3.2 Resignation of Mentor Program Coordinator: Jennifer Vander Laan
6. Discussion/Action Items

- 6.1 Review and Possibly Award Transportation Contract to Robert Glodowski Busing LLC, resulting in transfer/release of the remaining contract term of Larry Hintz, Bus #5: There was only one letter of interest for this bus route. Kirk Helbach moved, Diana Bohman seconded to award the bus #5 contract to Robert Glodowski Busing LLC beginning in the 2017-18 school year and to release Larry Hintz from contract. The motion carried on a voice vote, all voting aye. Copy attached.
- 6.2 Review and Possibly Approve Preliminary Tentative 2017-18 Budget: Becky Galvin reviewed the attached proposed budget for 2017-18 and answered questions. Bob Stuczynski moved, Kelly Loken seconded to approve the 2017-18 proposed tentative budget as presented. The motion carried on a voice vote, all voting aye.
- 6.3 Review and Possible Approve 2017-18 Proposed Teacher Overloads: The 2017-18 school year will see a very large student population in the High School. To accommodate this influx overloads in the areas of English, science, math, social studies and tech ed are being requested, eliminating the need to hire additional teachers. Kelly Loken moved, Bob Stuczynski seconded to approve the teacher overloads for 2017-18 as presented. The motion carried on a voice vote, all voting aye. Copies attached.
- 6.4 Review and Possibly Approve Additional 1.0 FTE Elementary Teacher: Mike Toelle explained the need for an additional third grade teacher to accommodate the current class size policy. Kelly Loken moved, Kirk Helbach seconded to approve hiring additional elementary teacher to accommodate for the large class sizes. The motion carried on a voice vote, all voting aye. Copy attached.
- 6.5 Review and Possibly Approve TRCCS 2017-18 Budget with Change Proposals: Kelly Loken moved, Bob Stuczynski seconded to approve the proposed 2017-18 TRCCS budget with the changes listed below. The motion carried on a voice vote, all voting aye. Copy attached.
  - 6.5.1 Chamomile Nusz, School Coordinator, Contracted Service Provider to District Employee
  - 6.5.2 Increase in Hours for Kat Cibaric, Elementary Counselor, to Provide Guidance at TRCCS
  - 6.5.3 Change in Custodial Services
- 6.6 Discuss and Possibly Approve Fire Lane Parking Plan: Discussed the need for enforcement of fire lane parking to reduce liability in case of emergency. Bob Stuczynski moved, Kirk Helbach seconded to establish a fire lane parking plan which will allow us to enforce parking issues currently taking place. The motion carried on a voice vote, all voting aye.
- 6.7 Review and Possibly Approve HVAC Preventative Maintenance Contract/Provider: Robert Smith explained the need for preventative maintenance from experts in the HVAC field, and received four quotes from highly qualified companies. Kirk Helbach moved, Bob Stuczynski seconded to award the contract for 2017-18 to Shoemaker Companies. The motion carried on a voice vote, all voting aye. Copies attached.
- 6.8 Second Reading and Possible Adoption of Revised Neola Policy #5112 – Entrance Age: Mike Toelle revised policy to better meet the needs of the district. Kelly Loken moved, Diana Bohman seconded to accept the revised policy as presented with small change to section B1a, item 1. The motion carried on a voice vote, all voting aye. Copy attached.
- 6.9 Review and Possibly Approve Proposed Meal Prices for the 2017-18 School Year: Proposed food service meal prices for 2017-18 have been increased to meet mandated USDA paid lunch equity requirements. Kelly Loken moved, Bob Stuczynski seconded to approve the 2017-18 meal prices as presented. The motion carried on a voice vote, all voting aye. Copy attached.
7. Items for Next Agenda
  - Teacher Co-Curricular Contract for Closed Session (Luetschwager)
  - Class Size Policy Discussion at September Work Session
8. Closed Session: Kelly Loken moved, Diana Bohman seconded to move to Closed Session pursuant to State Statutes 19.85(1)(c)(e)(f), 118.22, for the purpose of considering employment, compensation and duties of a public employee over which the School Board has jurisdiction and exercises responsibility, relating to an administrative contract, confidential discussions of superintendent finalist interviews and

contract negotiations. Roll call vote: Kelly Loken-aye, Kirk Helbach-aye, Mark Kryshak-aye, Diana Bohman-aye, Bob Stuczynski-aye. Adjourned to closed session.

9. Return to Open Session: Bob Stuczynski moved, Diana Bohman seconded to return to open session. The motion carried on a voice vote.

10. Adjourn: Bob Stuczynski moved, Kelly Loken seconded to adjourn meeting at 9:45 p.m. The motion carried on a voice vote.

Respectfully submitted,

Dennis Raabe, District Administrator

Diana Bohman, School Board Clerk