

## MARCH 13, 2017 SCHOOL BOARD MEETING MINUTES

1. Call to Order: The regular meeting of the Tomorrow River School Board was called to order at 7:00 p.m. in the District Board Room by President Mark Kryshak. In attendance: Board members present included Kelly Loken, Kirk Helbach, Mark Kryshak, Diana Bohman and Bob Stuczynski. Also present: Dennis Raabe, Becky Galvin, Mark Luetschwager, Phil Tubbs, Mike Toelle, Sherry Oleson, Crystal Lutz, Celeste Paugel, Travis Zellmer, Miranda Moe, Kimberly Zietlow, Katie Alm and Stephanie Helgeson.
2. Pledge of Allegiance: President Mark Kryshak led the Pledge of Allegiance.
3. Public Participation According to Policy #0167.3: Crystal Lutz requested to speak on item 6.4 (Review and Possibly Adopt the 2017-18 School Calendar).
4. Informational Items
  - 4.1 Future Board Meeting Dates: Regular meeting dates confirmed for Mondays, April 10, May 8 and June 12, 2017.
  - 4.2 Select Alternate Location for May 8<sup>th</sup> Board Meeting: May 8, 2017 board meeting to be held at TRCCS if site is available.
  - 4.3 School Board Election Notice for April 4<sup>th</sup>: Reviewed attached sample ballot for spring school board election.
  - 4.4 WASB Achievement Awards (Helbach-Level 1, Stuczynski-Level 2): Dennis Raabe recognized Kirk Helbach and Bob Stuczynski for their advancement in the WASB Member Recognition Program. Copy attached.
  - 4.5 United Way Campaign Coordinator Recognition: Dennis Raabe thanked Celeste Paugel for her service and dedication to this very worthwhile cause.
  - 4.6 Administrator/Principal/Supervisor Reports
    - 4.6.1 Seiter – Speech and Language Services/Recognition: Dennis Raabe (Seiter absent) thanked the entire special education department, highlighting speech and language, for their hard work and dedication. Miranda Moe and Kimberly Zietlow gave a short presentation discussing all the steps involved to deliver speech and language services to pupils.
    - 4.6.2 Luetschwager – Pacesetter Award, 2<sup>nd</sup> Quarter Failures, ACT Testing, FCA, Skin Screening: Recognized by CESA 5 as a pacesetter school for advanced placement program. Listing of second quarter failures is attached. ACT testing went well with only a few make-ups scheduled for next week due to absences. Fellowship of Christian Athletes (FCA) will be starting a chapter at our school for anyone interested. Staff skin cancer screening is a free service that will be coming up in April for anyone interested.
    - 4.6.3 Toelle/Tubbs – 2017-18 Preliminary Class Numbers: Elementary and Middle School staffing projections were shared. Copies attached.
    - 4.6.4 Other: Dennis Raabe informed board members of previous student becoming National Champion Wrestler and the Power Lifting Team placed 2<sup>nd</sup> at the state meet.
  - 4.7 School in Session April 17<sup>th</sup> as First School Closure Make-up Day: School will be held on Monday, April 17, 2017 to make-up for the January 17, 2017 closure day.
  - 4.8 Student Enrollment Report: Reviewed February 2017 unofficial enrollment (1,194 students). Copy attached.
  - 4.9 February Tax Levy and PILT Payments: Reviewed tax levy payments made by all municipalities. Copy attached.
  - 4.10 WASB Day at the Capitol: Event will be Wednesday, March 15 from 8:30 a.m. – 3:30 p.m. at the Hilton Madison Monona Terrace. Diana Bohman, Kirk Helbach and Dennis Raabe are scheduled to attend.
5. Recommend Approval of Consent Agenda: Diana Bohman moved, Kelly Loken seconded to approve consent agenda items listed below as presented. The motion carried on a voice vote.
  - 5.1 Approval of Minutes
    - 5.1.1 Regular Board Meeting of February 13, 2017
    - 5.1.2 Finance Committee Meeting of January 23, 2017
  - 5.2 Financial Reports: Copies attached.
    - 5.2.1 Approval of February 2017 Bills
    - 5.2.2 Review February 2017 Receipts
    - 5.2.3 February 2017 Treasurer's Report
    - 5.2.4 Year to Date Budget Report
    - 5.2.5 Year to Date Detail Building Expenditure Report
  - 5.3 Personnel: Copies attached.
    - 5.3.1 Leave Request: Maggie Dorsey

5.3.2 Co-Curricular Contracts: Andy Lind (Head Baseball Coach), William Bricco (Assistant Baseball Coach), Bill Spees (Head Girls Soccer Coach), Tom Fochs (Head Golf Coach), Dale Jastromski (Head Softball Coach), Marshall Lee (Assistant Softball Coach), Kristin Anderson (Head Trach Coach), Shaun Anderson (Assistant Track Coach), Gary Villnow (Assistant Track Coach), Gary Fitzgerald (Junior High Trach Coach), Kimberly Beaudoin (Junior High Track Coach), Desiah Melby (Prom Advisor), Jolynn Wucherer (Drama/Play/Musical Coach), Chelle Baumann (Drama/Play/Musical Coach)

6. Discussion/Action Items

- 6.1 Review and Possibly Approve Request for Overnight/Extended Student Trip for FBLA State Competition in Appleton, Sunday April 2 through Tuesday, April 4, 2017: District will be sending 21 students to the state competition this year. Kelly Loken moved, Bob Stuczynski seconded to approve trip request from Travis Zellmer as presented with minimal cost to the district. The motion carried on a voice vote. Copy attached.
- 6.2 Review and Possibly Approve Request for Overnight/Extended Student Trip for AHS Senior Class Trip to Six Flags Great America "Grad Nite", Gurnee, IL, Saturday, May 13 to Sunday, May 14, 2017: Diana Bohman moved, Kelly Loken seconded to approve trip request from Ashley Phelan as presented at no cost to the district. The motion carried on a voice vote. Copy attached.
- 6.3 Review and Possibly Approve Bid and Food Service Purchase of an Open Merchandiser Cooler: The new cooler would be purchased to replace current outdated milk coolers. Diana Bohman moved, Bob Stuczynski seconded to approve the purchase of one open merchandiser cooler from the lowest bid vendor. The motion carried on a voice vote. Copies attached.
- 6.4 Review and Possibly Adopt the 2017-18 School Calendar as Presented: Dennis Raabe shared the processes taken to create the annual school calendar. Kelly Loken moved, Bob Stuczynski seconded to adopt the 2017-18 school year calendar as presented. The motion carried on a voice vote. Copy attached.
- 6.5 Discuss and Appoint Board Member to Present Diplomas at the 2017 AHS Graduation on Saturday, May 27<sup>th</sup> at 2 p.m.: Kelly Loken moved, Diana Bohman seconded appointing Mark Kryshak, School Board President, to present diplomas at the graduation ceremony. The motion carried on a voice vote.
- 6.6 Review and Possibly Approve Requests for Early Graduation: Kelly Loken moved, Kirk Helbach seconded to approve all five student early graduation requests as presented. The motion carried on a voice vote. Copies attached.
- 6.7 Review and Possibly Approve Youth Options Requests: Kelly Loken moved, Diana Bohman seconded to approve the seven student youth options plans as presented. The motion carried on a voice vote. Copies attached.
- 6.8 Review and Possibly Approve 2017 Summer School Proposal: Sherry Oleson discussed the various class offerings for the upcoming summer school program. Kelly Loken moved, Kirk Helbach seconded to approve the 2017 summer school proposal as presented. The motion carried on a voice vote. Copy attached.
- 6.9 Review and Possibly Approve CESA 5 Contract for 2017-18 Services: Discussed comparing estimated costs to actual costs at the end of school year. Kelly Loken moved, Bob Stuczynski seconded to approve the 2017-18 service contract from CESA 5 as presented. Copy attached.
- 6.10 Second Reading and Possible Adoption of New, Revised and Replacement NEOLA Policies: Kelly Loken moved, Diana Bohman seconded the adoption of all policies as listed below. The motion carried on a voice vote. Copies attached.

**Special Release Materials – Special Update USDA - January 2016 (pages 1-6)**

8500 Operations: Food Services (Revision)

**Volume 25 No. 2 – June 2016 (pages 1-94)**

0140 Bylaws: Membership (Revision to 0143.1 Public Expression of Board Members)

0150 Bylaws: Organization (Revision to 0152 Officer)

0160 Bylaws: Meetings (Revision to 0164.2 Special Meetings, 0166 Agenda, 0167.1 Voting, 0167.5 Use of Electronic Mail, 0167.6 E-mail-Public Records) (Technical Change to 0167.2 Closed Session)

1110 Administration: Assessment of District Goals (Revision)

1210 Administration: Board-District Administrator Relationship (Revision)

2411 Program: Guidance and Counseling Programs (Revision)

2416.01 Program: Parental/Police Access to Library Information (Revision)

2460 Program: Exceptional Education Needs (Revision)

2700.01 Program: School Performance and Accountability Reports (Revision)

3120 Professional Staff: Employment of Professional Staff (Revision)

3122.01/4122.01 Professional Staff/Support Staff: Drug Free Workplace (Revision)

3210	Professional Staff: Staff Ethics (Revision)
4310	Support Staff: Freedom of Speech in Non-School Settings (Revision of Title)
5113.01	Students: Course Options (Revision)
5200	Students: Attendance (Revision)
5230	Students: Release of Students to Authorized Persons (Revision)
5320	Students: Immunization (Revision)
5350	Students: Suicide (Revision)
5463	Students: Credits from Nonpublic Schools (Revision)
5830	Students: Student Fund-Raising (Revision)
8120	Operations: Volunteers (Revision)
8330	Operations: Student Records (Revision)

7. Items for Next Agenda: Nothing discussed.
8. Closed Session: The Board of Education reserves the right to declare a closed session pursuant to State Statute 19.85(1)(c)(e)(f), and 118.24, for the purpose of confidential discussions relating to personal/identifiable student information relating to requests/approvals for open enrollment for regular ed and special ed students, compensation and teacher negotiations for 2017-18. Roll call vote: Kelly Loken-aye, Kirk Helbach-aye, Mark Kryshak-aye, Diana Bohman-aye, Bob Stuczynski-aye. Adjourned to closed session.
9. Return to Open Session: Kelly Loken moved, Diana Bohman seconded to return to open session. The motion carried on a voice vote.
  - 9.1 Possibly Approve Teacher Compensation Plan for 2017-18: Diana Bohman moved, Kelly Loken seconded to approve the 2017-18 teacher compensation plan as presented with 1.75% salary schedule increase, step/lane movement for qualifying employee's, and increase to OPEB retirement rates for years of service and days of sick leave in bank. The motion carried on a voice vote. Copy attached.
10. Adjourn: Kirk Helbach moved, Kelly Loken seconded to adjourn meeting at 9:46 p.m. The motion carried on a voice vote.

Respectfully submitted,  
 Dennis Raabe, District Administrator  
 Diana Bohman, School Board Clerk