

APRIL 25, 2016 SCHOOL BOARD MEETING MINUTES

1. Call to Order: The regular meeting of the Tomorrow River School Board was called to order at 7:00 p.m. in the District Board Room by President Mark Kryshak. In attendance: Board members present included Kelly Loken, Kirk Helbach, Mark Kryshak, Diana Bohman, and Bob Stuczynski. Also present: Dennis Raabe, Mike Toelle, Phil Tubbs, Mark Luetschwager, Becky Galvin, Sherry Oleson, Tim Seither, Robert Smith, Joe Sbertoli, Chamomile Nusz, Kevin Vander Laan, Travis Zellmer, Kathleen Cibaric, Sally Ellingboe, Gretchen Marshall, Kathleen Nicholson, Scott Erickson, Beth Shore, Celeste Paugel, Caitlin Carmody, Jared Schroeder, Seth Barnes and Don Rosene.
2. Pledge of Allegiance: President Mark Kryshak led the Pledge of Allegiance.
3. Official School Board Election Results: Election results reviewed. Copy attached.
4. School Board Member Oath of Office
 - 4.1 Diana Bohman: Official oath of office for School Board Member Diana Bohman was administered by Kelly Loken, School Board Vice President. Copy attached.
 - 4.2 Mark Kryshak: Official oath of office for School Board Member Mark Kryshak was administered by Kelly Loken, School Board Vice President. Copy attached.
5. Student Representative Official Oath of Office: Postponed to future date.
6. Board Reorganization: Mark Kryshak, School Board President, turned the meeting over to Dennis Raabe, Agent of the Board and Elections Clerk, for reorganization of the Board.
 - 6.1 President: Kelly Loken nominated Mark Kryshak for President; no further nominations for President. Mark Kryshak elected.
 - 6.2 Vice President: Diana Bohman nominated Kelly Loken for Vice President; no further nominations for vice president. Kelly Loken elected.
 - 6.3 Clerk: Bob Stuczynski nominated Diana Bohman for Clerk; no further nominations for clerk. Diana Bohman elected.
 - 6.4 Treasurer: Kirk Helbach nominated Bob Stuczynski for Treasurer; no further nominations for treasurer. Bob Stuczynski elected.
 - 6.5 Member: Diana Bohman nominated Kirk Helbach for Member; no further nominations for member. Kirk Helbach elected.
 - 6.6 Agent of the Board and Elections Clerk: Mark Kryshak, School Board President, appointed Dennis Raabe as Agent of the Board and Elections Clerk.
 - 6.7 Depositories of Funds: Bob Stuczynski moved, Kelly Loken seconded to keep the Depositories of Funds at the International Bank of Amherst, First Merit Bank and Local Government Investment Pool (LGIP). The motion carried on a voice vote.
 - 6.8 Newspaper of Record: Kelly Loken moved, Kirk Helbach seconded to have the Stevens Point Journal as the Newspaper of Record. The motion carried on a voice vote.
 - 6.9 CESA #5 Representative: Kelly Loken moved, Bob Stuczynski seconded to appoint Diana Bohman as the CESA 5 Representative. The motion carried on a voice vote. Copy attached.
 - 6.9.1 CESA #5 Annual Convention Notice: CESA #5 annual convention will be held Thursday, May 19, 2016 at The Hotel Mead in Wisconsin Rapids. Copy attached.
7. Public Participation According to Policy #0167.3: No participation requested.
8. Informational Items
 - 8.1 Kohl Scholarship Recipient Recognition for Travis Sankey: Mark Luetschwager reported Travis is receiving a \$5,000 scholarship and will ask him to attend the next board meeting.
 - 8.2 L.E.A.F. School Forest Award Recognition for Beth Shore: Kathleen Nicholson commended Beth on her dedication and passion for our school forest. Gretchen Marshall presented award recognizing Beth for her exceptional work.
 - 8.3 Proposed Fishing Club Presentation: Don Rosene reviewed highlights of the attached fishing club proposal which would teach our scholars fishing awareness and conservation. The club would co-op with the Waupaca Junior Bass Busters.

- 8.4 Proposed Parking Lot Update: Bob Stuczynski shared information on discussions being held with the Jensen Center regarding the creation of additional parking. Copy of meeting minutes attached.
- 8.5 Discuss and Possibly Reschedule the May 16th Board Meeting to May 23rd: Board Members agreed to move the next meeting from May 16th to May 23rd allowing attendance at the Jensen Center board meeting.
- 8.6 Possibly Set Board Meeting Dates for June and Possibly July: Regular meeting date set for Monday, June 13, 2016 and July meeting will be determined at May board meeting.
- 8.7 Charter School Report: Chamomile Nusz shared highlights from attached report including the Trike-A-Thon fundraiser results, Energy Fair planning and 2016-17 enrollment.
- 8.8 Teacher & Staff Appreciation Week is May 2-6, 2016: Dennis Raabe reported on planned activities, including a bagel breakfast, to acknowledge staff members. More details to follow.
- 8.9 Food Service Survey 2016: Reviewed school lunch survey being conducted by Chef Paul Skinner. Copy attached.
- 8.10 Administrator/Principal/Supervisor Reports
 - 8.10.1 Oleson – Curriculum Grant Update: Shared attached list of grant purchases to enrich classroom activities. Small balance remains to allow for additional shipping charges that may occur.
 - 8.10.2 Luetschwager – “Driven to Give” FBLA Fundraiser, 3rd Quarter Grades, ACT Scores: Thursday, May 12th FBLA will be hosting, with Scaffidi Motors, an event driving Lincoln vehicles to earn money for travel expenses. Shared attached student third quarter class failures and ACT 2016 results.
 - 8.10.3 Tubbs – MS Character Award, Channel 18 Update: Amherst Middle School has been selected as the Wisconsin School of Character for the monthly themed character building lessons being prepared for students. Went on school visits to Fall Creek and Stratford with Desiah Melby to get ideas for better utilization of channel 18.
 - 8.10.4 Other: Robert Smith shared his accomplishment of completing the Wisconsin School Coordinator certification.
- 8.11 Thank You Note: Read thank you note from Krutza family for memorial plant. Copy attached.
- 8.12 Tax Levy Payment: Reviewed tax levy lottery payment received. Copy attached.
- 8.13 End of March Enrollment: Reviewed attached unofficial enrollment report for March 2016 (1,164 Students).
- 8.14 Open Enrollment Exception In from Wisconsin Rapids School District: Approved request for 1st grade student to attend our Charter School was reviewed. Copy attached.
- 8.15 Ruder Ware Local Government Seminar: Seminar to be held Wednesday, May 4, 2016 at the Holiday Inn in Rothschild. Contact Marilyn to register.
- 8.16 District Copier Lease: Received four bids for the July 1, 2016 to June 30, 2021 copier lease. Accepted lease from Office Enterprises, our current vendor, saving the district \$82,094 over the five year term. Copy attached.
9. Recommend Approval of Consent Agenda: Bob Stuczynski moved, Kelly Loken seconded to approve consent agenda items as listed below, including the hiring of two new employees. The motion carried on a voice vote.
 - 9.1 Approval of Minutes
 - 9.1.1 Regular Board Meeting of March 14, 2016
 - 9.1.2 Finance Committee Meeting of February 15, 2016
 - 9.1.3 Building & Safety Committee Meetings of February 3 and March 16, 2016
 - 9.2 Financial Reports: Copies attached.
 - 9.2.1 Approval of February 2016 Bills
 - 9.2.2 Review February 2016 Receipts
 - 9.2.3 February 2016 Treasurer’s Report
 - 9.2.4 Year to Date Budget Report (2/2016)

9.2.5 Year to Date Detail Building Expenditure Report (2/2016)

9.2.6 Approval of March 2016 Bills

9.2.7 Review March 2016 Receipts

9.2.8 March 2016 Treasurer's Report

9.2.9 Year to Date Budget Report (3/2016)

9.2.10 Year to Date Detail Building Expenditure Report (3/2016)

9.3 Personnel: Copies attached.

9.3.1 Leave Requests: Katie Alm and Shelley Swanson

9.3.2 Employment of .6 FTE Elementary School Guidance Counselor: Kathleen Cibaric introduced and welcomed aboard.

9.3.3 Employment of 1.0 FTE Phy Ed Teacher: Interview process shared. Kevin Vander Laan introduced and welcomed aboard.

10. Discussion/Action Items

10.1 Review and Possibly Approve Overnight/Extended Student Trips: Reviewed proposed trips listed below. Diana Bohman moved, Kirk Helbach seconded to approve all trips as proposed. The motion carried on a voice vote. Copies attached.

10.1.1 Rockets for Schools Program to Sheboygan, WI, May 6-7, 2016 Sponsored by Lions Club: Carol Welling

10.1.2 State FFA Convention to Madison, WI, June 13-16, 2016: Tim Pederson

10.1.3 National FFA Leadership Conference to Washington, D.C., July 19-24, 2016: Tim Pederson

10.1.4 National FBLA Competition to Atlanta, GA, June 29-July 2, 2016: Travis Zellmer

10.1.5 Forensics Grand National Tournament to Sacramento, CA, May 27-30, 2016: Jared Schoreder

10.2 Review and Possibly Approve Early Graduation Requests: Kelly Loken moved, Bob Stuczynski seconded to approve two student requests for early graduation as presented. The motion carried on a voice vote. Copies attached.

10.3 Discuss and Appoint Board Member to Present Diplomas at the AHS Graduation on Saturday, May 28, 2016: Bob Stuczynski moved, Kelly Loken seconded to appoint Kirk Helbach to present diplomas at the graduation ceremony. The motion carried on a voice vote.

10.4 Review and Possibly Approve 2016 Summer School Proposal: Kelly Loken moved, Kirk Helbach seconded to approve proposal from Sherry Oleson as presented. The motion carried on a voice vote. Copy attached.

10.5 Discuss Make-up Day for Students/Staff from the March 24th School Cancellation Day: Kelly Loken moved, Diana Bohman seconded to forgive cancellation day for students and have teachers make up day, during non-work time, with Administrator approval. The motion carried on a voice vote. Copy attached.

10.6 Discuss and Possibly Approve Purchase of New Equipment for Maintenance Department: Robert Smith discussed the multi-purpose needs for a trailer to be used during the entire year, and reviewed the quotes received. Bob Stuczynski moved, Kirk Helbach seconded to approve the purchase of a trailer and spare tire from The King Company as proposed. The motion carried on a voice vote. Copy attached.

10.7 Review and Possibly Approve CESA 5 Contract for 2016-17 Services: Tim Seiter reviewed services. Kelly Loken moved, Kirk Helbach seconded to approve 2016-17 contract as proposed. The motion carried on a voice vote. Copy attached.

10.8 Discuss and Possibly Authorize District Administrator to Issue Contracts to Selected Candidate for Ag and Phy Ed Teacher Positions: Kelly Loken moved, Diana Bohman seconded to authorize Dennis Raabe to offer teaching contract to potential Ag candidate after interviews. The motion carried on a voice vote.

10.9 Discuss and Possibly Approve Dental Provider/Coverage Plan: Reviewed Delta Dental proposals for a fully funded plan and self-funded plan. Kelly Loken moved, Bob Stuczynski

seconded to approve the self-funded plan with Delta Dental. The motion carried on a voice vote. Copy attached.

- 10.10 Discuss and Possibly Approve Health Insurance Provider/Coverage Plan: Proposals from WEA Trust and WPS Health Insurance were handed out and reviewed. Bob Stuczynski moved, Kirk Helbach seconded to accept the WEA Trust proposal for 2016-17 at a 4% increase and bid health insurance for 2017-18. The motion carried on a voice vote. Copy attached.
11. Items for Next Agenda: Co-Op with Waupaca for Fishing Club; Kohl Scholarship Recipient Travis Sankey; WIAA Scholar Athlete (Luetschwager); National School Board Convention Report (Bohman)
12. Closed Session: Kelly Loken moved, Diana Bohman seconded to go to Closed Session pursuant to State Statutes 19.85(1)(b)(c)(e)(f) and 118.22, for the purpose of considering employment, compensation and duties of a public employee over which the School Board has jurisdiction and exercises responsibility, review and possibly approve proposals for teacher and administrator contracts, salaries and support staff wages, and transportation contract rates for 2016-17. Roll call vote: Kelly Loken-aye, Kirk Helbach-aye, Mark Kryshak-aye, Diana Bohman-aye, Bob Stuczynski-aye. Adjourned to closed session.
13. Return to Open Session: Kelly Loken moved, Diana Bohamn seconded to return to open session. The motion carried on a voice vote.
 - 13.1 Possibly Approve 2016-17 Teacher Contracts: Kelly Loken moved, Bob Stuczynski seconded to approve proposed teacher contracts as presented. The motion carried on a voice vote.
 - 13.2 Possibly Approve Proposals for Salaries and Support Staff Wages for 2016-17: Bob Stuczynski moved, Kelly Loken Seconded to approve proposed confidential staff salaries, support staff wage schedule, and extra-curricular pay schedule as presented with the addition of three paid positions on the extra-curricular pay schedule for summer football camp. The motion carried on a voice vote.
 - 13.3 Possibly Approve Transportation Contract Rates for 2016-17: Kelly Loken moved, Diana Bohman seconded to approve transportation rates for 2016-17 as presented. The motion carried on a voice vote with Bob Stuczynski abstaining.
 - 13.4 Possibly Approve District Administrator Contract for 2016-17: Bob Stuczynski moved, Diana Bohman seconded to approve contract as presented. The motion carried on a voice vote.
14. Adjourn: Kelly Loken moved, Diana Bohman seconded to adjourn meeting at 9:13 p.m. The motion carried on a voice vote.

Respectfully submitted,

Dennis Raabe, District Administrrator

Diana Bohman, School Board Clerk