

The School District of the Tomorrow River
357 North Main Street, Amherst, WI 54406
District Office: 715-824-5521 ext. 1

VACANCY NOTICE

Posted: June 7, 2018

Position: *Food Service Workers, Part-Time (2 positions needed)*

Duties include a weekly rotation of the following, but are not limited to the following:

1. Service Line:

- Serve during lunch service
- Record temps of food during service
- Record coolers temps daily
- Assist cook and baker in food production and cleaning
- Clean-up of kitchen area and service line

2. Dishroom:

- Clean dishes, trays, silverware, and equipment used during the food production and service process
- Clean dishwasher and dish room at end of day
- Maintain dishwasher temp and delimiting records
- Assist POD 2 and POD 3 prior to service time

3. Additional Responsibilities:

- Back up to other food service positions when needed
- Prepping according to production sheet
- Take direction from Food Service Director, and also from the administrative assistant if Director is not available.
- Putting stock away upon arrival

Qualifications: High school diploma or equivalent, and ideally 2 years of experience in food service/school food service.

Wage/hours: Starting wage at Step 0 on the 2018-19 wage schedule yet to be determined, but not less than the current wage of \$10.89 per hour/working 20 hours per week.

Beginning Date: Position will be filled before the start of the 2018-19 school year.

Application Deadline: *Position will remain open until filled. Apply ASAP.
Applications will be reviewed periodically until interviews are set.*

Application Procedure:

- STEP 1. Visit our website at amherst.k12.wi.us and print an official *Support Staff Employment Application* form, or contact the District Office for an application at 715/824-5521 ext. 1.
- STEP 2. Complete and return the application with all of the following to:
Mr. Michael Toelle, Tomorrow River School District,
357 North Main Street, Amherst, WI 54406:
 - Cover Letter (addressed to Mr. Michael Toelle)
 - Resume
 - Transcripts/certificates of any specialized training
 - (2) Current Letters of Recommendation (work references preferred)

NOTE: When mailing your completed packet, please affix sufficient postage. Applications arriving "postage due" will be returned to sender.

The Tomorrow River School District is an Equal Opportunity Employer and Provider