

JANUARY 15, 2018 SCHOOL BOARD MEETING MINUTES

1. Call to Order: The regular meeting of the Tomorrow River School Board was called to order at 7:00 p.m. in the District Board Room by President Mark Kryshak. In attendance: Board members present included Kelly Loken, Kirk Helbach, Mark Kryshak, Diana Bohman, and Bob Stuczynski. Also present: Michael Toelle, Becky Galvin, Mark Luetschwager, Sherry Oleson, Tim Seiter, Terry Eichmann and Tom Quinn.
2. Pledge of Allegiance: President Mark Kryshak led the Pledge of Allegiance.
3. Public Participation According to Policy #0167.3: No participation requested.
4. Informational Items
 - 4.1 Next Board Meeting: Regular meeting date confirmed for Monday, February 19, 2018.
 - 4.2 Future Board Meeting Dates: Regular meeting dates confirmed for Monday's March 19, April 16, May 21 and June 18, 2018.
 - 4.3 Strategic Planning Video Presentation: Al Brown and Louis Blankenheim, WASB Organizational Services Consultants, presented on their process for strategic planning which is a stakeholder (community members and staff) process for creating a long range plan to include the districts mission, vision, goals and strategies. Copy attached.
 - 4.4 Administrator/Principal/Supervisor Reports
 - 4.4.1 Toelle – Distance Learning Network, Special Recognition: Reviewed costs to join distance learning network and shared question and answer handout. Recognized Robert Smith and Jay Kurzynski for going above and beyond the call of duty by spending over 9 hours of their off time at school during gas outage in Amherst.
 - 4.4.2 Oleson – January 19th Inservice: Shared attached scheduled of events for staff inservice day.
 - 4.4.3 Luetschwager – Update on Tech Ed Teaching Position, ACT Testing Schedule: Reviewed attached costs for proposed 2018-19 tech ed position. ACT testing will be held at the end of February. All families have been notified of the revised school schedule for testing.
 - 4.4.4 Other: Tim Seiter informed Board of \$4,000 grant award we received for graduated special ed students who went on to higher education.
 - 4.5 Upcoming Seminars/Conferences:
 - 4.5.1 WASB State Education Convention, Milwaukee, January 17-19, 2018: Mark Kryshak, Kelly Loken, Diana Bohman, Kirk Helbach and Mike Toelle are registered. Copy of public notice attached.
 - 4.5.2 WASB Legal and Human Resources Conference and Pre-Conference Workshop: Conference to be held February 21-22, 2018 at the Kalahari Resort in Wisconsin Dells. Contact Marilyn to be registered.
 - 4.6 Unofficial Enrollment Report of December 21, 2017: Reviewed December 2017 unofficial enrollment (1,204 students). Copy attached.
5. Recommend Approval of Consent Agenda: Kelly Loken moved, Kirk Helbach seconded to approve consent agenda items listed below as presented. The motion carried on a voice vote.
 - 5.1 Approval of Minutes
 - 5.1.1 Regular Board Meeting of December 11, 2017
 - 5.1.2 Special Board Meeting of December 20, 2017
 - 5.1.3 Finance Committee Meeting of November 15, 2017
 - 5.1.4 Building and Safety Committee Meeting of November 15, 2017
 - 5.2 Financial Reports: Copies attached.
 - 5.2.1 Approval of December 2017 Bills
 - 5.2.2 Review December 2017 Receipts
 - 5.2.3 December 2017 Treasurer's Report
 - 5.2.4 Year to Date Budget Report
 - 5.2.5 Year to Date Detail Building Expenditure Report
 - 5.3 Personnel: Copies attached.
 - 5.3.1 Extra-Curricular Contracts: Caitlin Carmody (Assistant Forensics Coach), Nicolas Sprecher Katzmarek (Assistant Forensics Coach)
 - 5.3.2 Leave Request: Malinda Richter
 - 5.3.3 Retirement of Title 1 Reading Teacher: Karoleen Glenzer
6. Discussion/Action Items
 - 6.1 Review and Possibly Approve Request for Overnight/Extended Student Trip for High School Boys Basketball Teams for Game Participation in Wisconsin Dells January 27-28, 2018: Kelly Loken moved,

Bob Stuczynski seconded to approve trip request as presented with only busing costs being covered by the district. The motion carried on a voice vote. Copy attached.

- 6.2 Review and Possibly Approve Request to Begin Middle School Baseball and Softball Programs as presented: Participation numbers do not allow moving forward at this time. Copy attached.
- 6.3 Review and Possibly Accept Lisa & David Waldoch's Contribution/Donation of \$6000 to the Music Department and \$1000 to the Art Department: Bob Stuczynski moved, Diana Bohman seconded to accept the contribution/donation with Mike Toelle and department employee's to write letter of thanks. The motion carried on a voice vote. Copy attached.
- 6.4 Review and Possibly Approve Request/Bid to Remodel Cherry Cabin at CWES for Library Space: Tom Quinn explained there currently is no library space allowing for storage of books on shelving for easy access. Books are stored in plastic bins making it difficult for students to access. Kelly Loken moved, Kirk Helbach seconded to approve project using TRCCS school budget with accepted bid from Lantz Construction at a cost of \$6,466 with over \$1,400 in donated labor. The motion carried on a voice vote. Copies attached.
- 6.5 Discuss and Possibly Approve Designated Number of Available Seats for the Acceptance of New Open Enrolled Students for the 2018-19 School Year: Tim Seiter, Director of Special Ed, recommended accepting no additional open enrolled students with IEP's and reviewed the staff case load with Board. Kelly Loken moved, Kirk Helbach seconded to accept no special education open enrollment in requests for the 2018-19 school year, and determine regular education space availability for any new open enrollment in requests for the 2018-19 school year based on School Board Policy #5140 (Class Size). The motion carried on a voice vote. Copy attached.
- 6.6 Second Reading and Possible Approval of New and Revised Neola School Board Policies: Diana Bohman moved, Kelly Loken seconded to approve all new and revised policies listed below as presented. The motion carried on a voice vote. Copies attached.

Special Release – Tech Update – Phase I December 2016

- 0100 Bylaws: Definitions (Revision)
- 7540 Property: Technology (Revision)
- 7540.01V2 Property: Technology Privacy (Revision)
- 7540.02 Property Web Content, Services, and Apps (Revision)

Special Update – USDA Early Release – May 2017

- 6152 Finances: Student Fees, Fines, and Charges (Revision)

Special Update – Tech Update Phase III July 2017

- 5136 Students: Personal Communication Devices (Replacement or Revision)
- 7540.03 Property: Student Technology Acceptable Use and Safety (Replacement or Revision)
- 7540.04 Property: Staff Technology Acceptable Use and Safety (Replacement or Revision)
- 7540.06 Property: District-Issued Staff E-mail Account (Replacement or Revision)

- 6.7 Review and First Reading of New, Revised and Deleted Neola School Board Policies: Policies reviewed.

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- 0151.2 Bylaws: Required Student Academic Standards Agenda Item (New)
- 1460/3160/4160 Administration/Professional Staff/Support Staff: Physical Examination (Revisions)
- 1461/3161/4161 Administration/Professional Staff/Support Staff: Unrequested Leaves of Absence/Fitness for Duty (Revisions)
- 1619/3419/4419 Administration/Professional Staff/Support Staff: Group Health Plans and Health Insurance (New)
- 1619.01/3419.01/4419.01 Administration/Professional Staff/Support Staff: Privacy Protections of Self-Funded Group Health Plans (New)
- 1619.02/3419.02/4419.02 Administration/Professional Staff/Support Staff: Privacy Protections of Fully Insured Group Health Plans (New 1619.02; Revisions 3419.02, 4419.02)
- 1619.03/3419.03/4419.03 Administration/Professional Staff/Support Staff: Patient Protection and Affordable Care Act (New)
- 2413 Program: Health Education (Revision)
- 2460.03 Program: Independent Educational Evaluation (IEE) (New)
- 3120/4120 Professional Staff/Support Staff: Employment of Professional/Support Staff (Revisions)
- 3120.01/4120.01 Professional Staff/Support Staff: Job Descriptions (Revisions)

- 3124 Professional Staff: Employment Contract (New)
- 3140 Professional Staff: Termination, Non-renewal, and Resignation (Revision)
- 3310/4310 Professional Staff/Support Staff: Employee Expression in Non-Instructional Settings (Rev)
- 3430/4430 Professional Staff/Support Staff: Leaves of Absence (DELETE)
- 3431/4341 Professional Staff/Support Staff: Employee Leaves (New)
- 5111.01 Students: Homeless Students (Replacement)
- 5111.03 Students: Children and Youth in Foster Care (New)
- 5341 Students: Emergency Medical Authorization (Revision)
- 5530 Students: Drug Prevention (New)
- 5780 Students: Student/Parent Rights (New)
- 6145 Finances: Borrowing (New)
- 6150 Finances: Tuition Income (Revision)
- 6700 Finances: Fair Labor Standards Act (FLSA) (Revision)
- 8330 Operations: Student Records (Revision)
- 8340 Operations: Providing a Reference (New)
- 8531 Operations: Free and Reduced-Price Meals (New)
- 9160 Relations: Public Attendance at School Events (Revision)

7. Items for Next Agenda:

- Presentation on Distance Learning Program – David Lockett, Executive Director of Learning Services at CESA 10
 - 2018-19 Tech Ed Position for Approval
 - Strategic Planning Approval
8. Closed Session: Diana Bohman moved, Kelly Loken seconded to move to Closed Session pursuant to State Statutes 19.85(1)(c)(e)(f)(i), and 118.24, for the purpose of discussions relating to administrative contracts, contribution agreement, school philosophy on extra-curricular participation, and review of regular and/or special ed open enrollment exception requests. Roll call vote: Kelly Loken-aye, Kirk Helbach-aye, Mark Kryshak-aye, Diana Bohman-aye, Bob Stuczynski-aye. Adjourned to closed session.
9. Return to Open Session to take action on Closed Session Items: Kelly Loken moved, Kirk Helbach seconded to return to open session with no action to be taken. The motion carried on a voice vote.
10. Adjourn: Kelly Loken moved, Bob Stuczynski seconded to adjourn meeting at 10:02 p.m. The motion carried on a voice vote.

Respectfully submitted,

Michael Toelle, District Administrator

Diana Bohman, School Board Clerk