

## DECEMBER 21, 2015 SCHOOL BOARD MEETING MINUTES

1. Call to Order: The regular meeting of the Tomorrow River School Board was called to order at 7:00 p.m. in the District Board Room by President Mark Kryshak. In attendance: Board members present included Kelly Loken, Kirk Helbach, Mark Kryshak, Diana Bohman and Bob Stuczynski. Also present: Dennis Raabe, Mark Luetschwager, Phil Tubbs, Mike Toelle, Becky Galvin, Robert Smith, Sherry Oleson, Tim Seiter, Joe Sbertoli, Sydney Karch, Terry Eichmann, Heather Schultz, Crystal Lutz, Jessica Wiesman and Kim Pingel.
2. Pledge of Allegiance: President Mark Kryshak led the Pledge of Allegiance.
3. Public Participation According to Policy #0167.3: No participation requested.
4. Informational Items
  - 4.1 Confirm/Set Next Board Meeting Date: Meeting date confirmed for Monday, January 11, 2016.
  - 4.2 End of November Enrollment: Reviewed attached unofficial enrollment report for November 2015 (1,159 Students).
  - 4.3 PTO Report: Jessica Wiesman reported on the successful Santa Workshop held the week of December 14<sup>th</sup>, sledding party plans for January 21, 2016, and spring fundraiser planning.
  - 4.4 Student Council Report: Sydney Karch reported they will be thanking all staff with various treats, successful candy cane sale, winter carnival coming up in January, and volunteer work at Operation Boot Strap and bell ringing.
  - 4.5 TREA Recertification: Crystal Lutz reviewed the recertification process and myths. TREA recertified at 86%.
  - 4.6 Charter School Report: Mike Toelle reported on \$9,120 WEEB Grant and \$1,000 Power Foundation Grant received through an application process. Copies attached.
  - 4.7 Administrator/Principal/Supervisor Reports
    - 4.7.1 Luetschwager – First Quarter Failures: Reviewed attached history of student class failures back to 2002-2003 and what is being done to achieve the goal of zero failures.
    - 4.7.2 Tubbs – SLATE Conference, Facebook, Lego Club: Will be sharing technology information from SLATE conference with all staff during in-service events. District Facebook page has been growing and no negativity has occurred. Lego Club consists of 25 students, with growth potential, building robots and Lego wall.
    - 4.7.3 Sbertoli – Fall Season Recap, Sportsmanship Update: Lots of positive sportsmanship feedback with small corrections along the way. Fall sports season recap attached.
    - 4.7.4 Other: Robert Smith informed Board he is researching ideas and costs to update marquee sign in front of High School.
  - 4.8 WASB State Education Convention: Convention being held January 20-22, 2016 at the Wisconsin Center in Milwaukee with pre-convention workshops on January 19, 2016. Board and District Administrator registered for event.
  - 4.9 Open Enrollment Exception Request In from Stevens Point School District: Approved request was reviewed. Copy attached.
  - 4.10 Thank You Notes: Notes reviewed from Kindergarten Staff for bagel breakfast and from Maintenance Crew for updating holiday policy. Copies attached.
5. Recommend Approval of Consent Agenda: Bob Stuczynski moved, Kelly Loken seconded to approve consent agenda items listed below as presented. The motion carried on a voice vote.
  - 5.1 Approval of Minutes
    - 5.1.1 Regular Board Meeting of November 9, 2015
    - 5.1.2 Finance Committee Meeting of October 12, 2015
    - 5.1.3 Building and Safety Committee Meetings of October 13 & November 18, 2015
  - 5.2 Financial Reports: Copies attached.
    - 5.2.1 Approval of October 2015 Bills
    - 5.2.2 Review October 2015 Receipts
    - 5.2.3 October 2015 Treasurer's Report
    - 5.2.4 Year to Date Budget Report (October)
    - 5.2.5 Year to Date Detail Building Expenditure Report (October)
    - 5.2.6 Approval of November 2015 Bills
    - 5.2.7 Review November 2015 Receipts
    - 5.2.8 November 2015 Treasurer's Report

- 5.2.9 Year to Date Budget Report (November)
- 5.2.10 Year to Date Detail Building Expenditure Report (November)
- 5.3 Personnel: Copies attached.
  - 5.3.1 Co-Curricular Contracts: Dylun Diebitz (JH Wrestling Coach), Jordan Lutz (Assistant Girls Basketball Coach), Lyle Swartz (JH Wrestling Coach)
  - 5.3.2 Leave Requests: Victoria Blaha, Jennifer Olson, and Malinda Richter Maternity Leave Requests
- 6. Discussion/Action Items
  - 6.1 Review and Possibly Approve Request for Overnight Student Trip: Tim Pederson requesting overnight student trip for FFA Leadership Workshop in Stevens Point at the Holiday Inn January 8-9, 2016 at no cost to the district. Diana Bohman moved, Kirk Helbach seconded to approve request as presented. The motion carried on a voice vote with Kelly Loken voting nay. Copy attached.
  - 6.2 Review and Possibly Approve Request for Early Graduation in January 2016: Kelly Loken moved, Diana Bohman seconded to approve early graduation request from Austin Plaski as presented. Copy attached.
  - 6.3 Discuss and Possibly Approve Request to Create a Long-Range Facility Planning Committee and a Capital Campaign Committee as Sub-Committees to the Building & Safety Committee: By creating two separate committees there will be transparency between facility needs and financing. Kelly Loken moved, Kirk Helbach seconded to approve the re-instatement of the long-range facility committee and the creation of a capital campaign committee with both reporting to the Building & Safety Committee. The motion carried on a voice vote. Copy attached.
  - 6.4 Discuss and Possibly Approve the Removal of Ninebark Shrubs and Pine Trees from the Athletic Complex Area as Determined: For safety and security during events the removal of a row of shrubs and trees between the baseball field and recess area is recommended by the Building & Safety Committee. They no longer create a wind break and we would gain approximately 10 yards of additional play area for recess. Kirk Helbach moved, Kelly Loken seconded to approve removal of brush plants and trees as proposed. The motion carried on a voice vote. Copy attached.
  - 6.5 Review and Possible Approve Vacancy/Hiring of a Charter School Garden Educator Intern: Proposing hiring intern for 38 weeks, February through October, with monies from WEEB Grant. Kelly Loken moved, Bob Stuczynski seconded to approve hiring of a Garden Educator Intern for the charter school using grant monies. Copy attached.
  - 6.6 Discuss and Possibly Approve Using Building Referendum Money to Purchase a Camera Server for the New Security Cameras: Discussed purchase of 12 TB versus 48 TB server. Bob Stuczynski moved, Kelly Loken seconded to approve purchase of 48 TB video management server subjective to a second bid with referendum monies. The motion carried on a voice vote. Copies attached.
  - 6.7 Review and Possibly Approve Increase in High School Science Teacher Position (Pate) from 0.83 FTE to 1.0 FTE for the 2016-17 School Year: Reviewed attached expanded science offerings with the proposed FTE increase. Diana Bohman moved, Kelly Loken seconded to approve increase for Sara Pate from 0.83 to 1.0 FTE for the 2016-17 school year. The motion carried on a voice vote.
  - 6.8 Review and Possibly Approve Proposal for Library Aide/At-Risk Coordinator for the 2016-17 School Year: Discussed the concept of the position and reviewed the attached proposal. No action taken at this time due to uncertainty of budget numbers for 2016-17. Will re-visit proposal after farther along in the budgeting process.
  - 6.9 Review and First Reading of NEOLA New/Revised School Board Policies: Policies reviewed.
    - 2370 Program: Educational Options (Revision)
    - 2605 Program: Program Accountability and Evaluation (Revision) (WE DID NOT HAVE)
    - 5113.01 Students: Course Options (Revision) (SEE FURTHER UPDATES IN EARLY RELEASE)
    - 5460 Students: Graduation Requirements (Revision)
    - 9270 Relations: Home-Based, Private, or Tribal Schooling (Revision)
 EARLY RELEASE OPEN ENROLLMENT
    - 5113 STUDENTS: Open Enrollment Program (Inter-District) (Revision)
    - 5113.01 STUDENTS: Course Options (Revision)
  - 6.10 Second Reading and Possible Adoption of NEOLA New/Revised School Board Policies: Kelly Loken moved, Bob Stuczynski seconded to approve all policies as presented. The motion carried on a voice vote. Copies attached.

- 0100 Bylaws: Definitions (Revision)
  - 0140 Bylaws: Membership (Revision to 0142.5 Vacancies, 0142.7 Orientation, 0145 Sexual and Other Forms Harassment)
  - 0170 Bylaws: Duties (Revision to 0174.3 Other Reports)
  - 1213 Administration: Student Supervision and Welfare (Revision)
  - 1241 Administration: Non-Reemployment of the District Administrator (Revision)
  - 1630.01/3430.01/4430.01 Administration/Professional Staff/Support Staff: Family & Medical Leave of Absence (“FMLA”) (Revision)
  - 2260.01 Program: Section 504/ADA Prohibition Against Discrimination Based on Disability (Rev.)
  - 2261 Program: Title I Services (Revision)
  - 3121/4121 Professional Staff/Support Staff: Criminal History Record Check (Revision)
  - 3281/4281 Professional Staff/Support Staff: Personal Property of Staff Members (New)
  - 5111 Students: Eligibility of Resident/Nonresident Students (Revision)
  - 5113 Students: Open Enrollment Program (Inter-District) (Revision)
  - 5540 Students: The Schools and Governmental Agencies (Revision)
  - 5730 Students: Equal Access for Nondistrict-Sponsored, Student Clubs and Activities (Revision)
  - 5751 Students: School Age Parents and Married Status of Students (Revision)
  - 8120 Operations: Volunteers (New)
  - 8330 Operations: Student Records (Revision)
  - 8390 Operations: Animals on District Property (Revision)
  - 8600 Operations: Transportation (Revision)
7. Items for Next Agenda: Assistant Forensic Coach Proposal (Luetschwager), Early Retirement Stipend Proposal (Raabe), Follow-up Information on Second Bid for 48 TB Video Server (Stanislowski)
  8. Closed Session: Diana Bohman moved, Kelly Loken seconded to move into closed session pursuant to State Statutes 19.85(1)(b)(c)(f), 118.21, 118.22, for the purpose of considering employment, compensation and duties of a public employee over which the School Board has jurisdiction and exercises responsibility relative to discussion of an individual’s employment contract. Roll call vote: Kelly Loken-aye, Kirk Helbach-aye, Mark Kryshak-aye, Diana Bohman-aye, Bob Stuczynski-aye. Adjourned to closed session.
  9. Return to Open Session to Take Possible Action on Closed Session Items: Kelly Loken moved, Bob Stuczynski seconded to return to open session. The motion carried on a voice vote.
  10. Adjourn: Bob Stuczynski moved, Diana Bohman seconded to adjourn meeting at 9:30 p.m. The motion carried on a voice vote.

Respectfully submitted,

Dennis Raabe, District Administrator

Diana Bohman, School Board Clerk