

## APRIL 27, 2015 SCHOOL BOARD MEETING MINUTES

1. Call to Order: The regular meeting of the Tomorrow River School Board was called to order at 7:00 p.m. in the District Board Room by President Mark Kryshak. In attendance: Board members present included Kelly Loken, Kirk Helbach, Mark Kryshak, Diana Bohman (via phone for item 6), and Bob Stuczynski. Also present: Dennis Raabe, Mike Toelle, Phil Tubbs, Mark Luetschwager, Becky Galvin, Sherry Oleson, Tim Seither, Chamomile Nusz, Terry Eichmann, Karoleen Glenzer, Crystal Lutz, Sarah Scheunemann, Roberta Snyder, Beth Borgen, Heather Schultz and Tom Fochs.
2. Pledge of Allegiance: President Mark Kryshak led the Pledge of Allegiance.
3. Official School Board Election Results: Election results reviewed. Copy attached.
4. School Board Member Oath of Office
  - 4.1 Bob Stuczynski: Official oath of office for School Board Member Bob Stuczynski was administered by Mark Kryshak, School Board President. Copy attached.
  - 4.2 Kelly Loken: Official oath of office for School Board Member Kelly Loken was administered by Mark Kryshak, School Board President. Copy attached.
5. Student Representative Official Oath of Office: Postponed to future date.
6. Board Reorganization: Mark Kryshak, School Board President, turned the meeting over to Dennis Raabe, Agent of the Board and Elections Clerk, for reorganization of the Board.
  - 6.1 President: Bob Stuczynski nominated Mark Kryshak for President; no further nominations for President. Mark Kryshak elected.
  - 6.2 Vice President: Diana Bohman nominated Kelly Loken for Vice President; no further nominations for vice president. Kelly Loken elected.
  - 6.3 Clerk: Mark Kryshak nominated Diana Bohman for Clerk; no further nominations for clerk. Diana Bohman elected.
  - 6.4 Treasurer: Kirk Helbach nominated Bob Stuczynski for Treasurer; no further nominations for treasurer. Bob Stuczynski elected.
  - 6.5 Member: Mark Kryshak nominated Kirk Helbach for Member; no further nominations for member. Kirk Helbach elected.
  - 6.6 Agent of the Board and Elections Clerk: Mark Kryshak, School Board President, appointed Dennis Raabe as Agent of the Board and Elections Clerk.
  - 6.7 Depositories of Funds: Bob Stuczynski moved, Kelly Loken seconded to keep the Depositories of Funds at the International Bank of Amherst, First Merit Bank and Local Government Investment Pool (LGIP). The motion carried on a voice vote.
  - 6.8 Newspaper of Record: Kelly Loken moved, Kirk Helbach seconded to have the Stevens Point Journal as the Newspaper of Record. The motion carried on a voice vote.
  - 6.9 CESA #5 Representative: Bob Stuczynski moved, Kelly Loken seconded to appoint Diana Bohman as the CESA 5 Representative. The motion carried on a voice vote. Copy attached.
    - 6.9.1 CESA #5 Annual Convention Notice: CESA #5 annual convention will be held Thursday, May 14, 2015 at CESA 5 in Portage. Copy attached.
7. Public Participation According to Policy #0167.3: Crystal Lutz requested to speak on item 8.6 (Amherst After School Success Program Grant Summary).
8. Informational Items
  - 8.1 Future Regular Board Meeting Dates: Regular meeting dates confirmed for Monday, May 11 and Tuesday, May 26, 2015.
  - 8.2 Reminder: Teacher & Staff Appreciation Week is May 4-8, 2015: Sherry Oleson reviewed itinerary of planned events for the week.
  - 8.3 Charter School Report: Chamomile Nusz reviewed attached report highlighting upcoming events, fundraising and enrollment.
  - 8.4 Grounds Planning Committee Proposed Plan for Middle School Green Space Located on South Side of Cafeteria: Bob Stuczynski reviewed attached plan which is not finalized yet. Point of Beginning still reviewing then final bids will be requested.
  - 8.5 Administrator/Principal/Supervisor Reports

- 8.5.1 Raabe – Word Usage Update: Shared definitions of the word “strucken”. Copies attached.
- 8.5.2 Toelle – Elementary Lunch Schedule: Experimented with recess before lunch and found this is not working. 2015-16 Schedule with have all students eating lunch before recess.
- 8.5.3 Other: Mark Luetschwager informed Board of advanced placement testing taking place at International Bank of Amherst again this year, and prom was very successful.
- 8.6 Amherst After School Success Program (AASSP) Grant Summary: Reviewed attached report, from Leigh Ann Lehman, highlighting grants received this year and how monies were spent.
- 8.7 Thank You Note: Reviewed note from Dale Schneider for funeral plant. Copy attached.
- 8.8 RtI Presentation: Sarah Scheunemann, Roberta Snyder and Tom Fochs shared program details and statistics showing student growth through the process.
- 9. Recommend Approval of Consent Agenda: Bob Stuczynski moved, Kelly Loken seconded to approve consent agenda items as listed below with letters of thanks to Allan Wendland and Dale Schneider. The motion carried on a voice vote.
  - 9.1 Approval of Minutes
    - 9.1.1 Regular Board Meeting of April 13, 2015
    - 9.1.2 Finance Committee Meeting of January 26, 2015
  - 9.2 Financial Reports: Copies attached.
    - 9.2.1 Approval of February 2015 Bills
    - 9.2.2 Review February 2015 Receipts
    - 9.2.3 February 2015 Treasurer’s Report
    - 9.2.4 Year to Date Budget Report (2/2015)
    - 9.2.5 Year to Date Detail Building Expenditure Report (2/2015)
    - 9.2.6 Approval of March 2015 Bills
    - 9.2.7 Review March 2015 Receipts
    - 9.2.8 March 2015 Treasurer’s Report
    - 9.2.9 Year to Date Budget Report (3/2015)
    - 9.2.10 Year to Date Detail Building Expenditure Report (3/2015)
  - 9.3 Personnel: Copies attached.
    - 9.3.1 Leave Request: Amy Dorshorst
    - 9.3.2 Resignation from Shared Mentor Coordinator Position: Allan Wendland
    - 9.3.3 Resignation from Maintenance/Custodian Position: Dale Schneider
- 10. Discussion/Action Items
  - 10.1 Review and Possibly Approve Overnight/Extended Student Trip for FBLA National Competition to Chicago, IL, June 29-July2, 2015: Kelly Loken moved, Kirk Helbach seconded to approve request from Travis Zellmer for overnight trip as presented. The motion carried on a voice vote. Copy attached.
  - 10.2 Review and Possibly Approve Overnight/Extended Student Trip for State FFA Convention to Madison, WI, June 15-18, 2015: Kelly Loken moved, Bob Stuczynski seconded to approve request from Tim Pederson as presented. The motion carried on a voice vote. Copy attached.
  - 10.3 Review and Possibly Approve Student Overnight/Extended Student Trip for National FFA Leadership Conference to Washington, D.C., July 7-12, 2015: Kelly Loken moved, Kirk Helbach seconded to approve request from Tim Pederson as presented at no cost to the district. The motion carried on a voice vote. Copy attached.
  - 10.4 Review and Accept Donation of Construction Lumber (approximately 185 board feet) from Bob Konkol for use in Woodworking Classes: Matthew Miller, Tech Ed Teacher, has written a letter of thanks pending acceptance of donation. Bob Stuczynski moved, Kirk Helbach seconded to accept donation with letter of thanks from Matthew Miller to be mailed. The motion carried on a voice vote. Copy attached.
  - 10.5 Review and Possibly Approve Proposed High School Student Fees for the 2015-16 School Year: Mark Luetschwager explained proposal increasing parking fees for front lot and adding art fee

for certain classes. Kelly Loken moved, Bob Stuczynski seconded to accept proposal as presented. The motion carried on a voice vote. Copy attached.

- 10.6 Discuss and Possibly Approve 4K Student Activity Fee of \$7 per Student for the 2015-16 School Year and \$15 per Student in Grades K through 8: Mike Toelle and Phil Tubbs explained current rates of \$0 for 4K and \$10 for K-8 has been effective for over fifteen years. Kelly Loken moved, Bob Stuczynski seconded to approve increased rates for 4K through grade 8 as proposed. The motion carried on a voice vote.
- 10.7 Review and Possibly Approve Recommendation for Issuance of Coaching Contracts to Rodriquez, Bricco and Groshek: Bob Stuczynski moved, Kirk Helbach seconded to approve Stephanie Rodriquez for C-team Volleyball Coach, Bill Bricco for JV Baseball Coach and Autumn Groshek for JV Volleyball Coach. The motion carried on a voice vote. Copy attached.
- 10.8 Review and Possibly Approve 2015 Summer School Proposal: Sherry Oleson explained summer school offerings and enrollment requirements for classes. Kelly Loken moved, Bob Stuczynski seconded to approve as presented. The motion carried on a voice vote. Copy attached.
- 10.9 Review and First Reading of New, Revised and Deleted School District Policies: Reviewed.
  - 1422 Administration: Nondiscrimination and Equal Employment Opportunity (Revision)
  - 1623 Administration: Section 504/ADA Prohibition Against Disability Discrimination in Employment (Revision)
  - 2260 Program: Nondiscrimination and Access to Equal Educational Opportunity (Revision)
  - 2260.01 Program: Section 504/ADA Prohibition Against Discrimination Based on Disability (Revision)
  - 2423 Program: School-to-Work Program (DELETION)
  - 3122 Professional Staff: Nondiscrimination and Equal Employment Opportunity (Revision)
  - 3123 Professional Staff: Section 504/ADA Prohibition Against Disability Discrimination in Employment (Revision)
  - 3236 Professional Staff: Receipt of Legal Documents by District Employees (DELETION)
  - 4120 Support Staff: Employment of Support Staff (Revision)
  - 4122 Support Staff: Nondiscrimination and Equal Employment Opportunity (Revision)
  - 4123 Support Staff: Section 504/ADA Prohibition Against Disability Discrimination in Employment (Revision)
  - 4236 Support Staff: Receipt of Legal Documents by District Employees (DELETION)
  - 5113 Students: Open Enrollment Program (Inter-District) (Revision)
  - 5113.01 Students: Course Options (New)
  - 5320 Students: Immunization (New)
  - 5330 Students: Administration of Medication/Emergency Care (Revision)
  - 5335 Students: Care of Students with Chronic Health Conditions (New)
  - 6800 Finances: System of Accounting (New)
  - 7540.01V2 Property: Technology Privacy (New)
  - 8210 Operations: School Calendar (Revision)
  - 8325 Operations: Receipt of Legal Documents by District Employees (Revised/Renumbered #3236)Special Updates to Volume 23, No. 2 August 2014:
  - 1662 Administration: Employee Anti-Harassment (New)
  - 3362 Professional Staff: Employee Anti-Harassment (Revision)
  - 4362 Support Staff: Employee Anti-Harassment (Revision)
  - 5517 Students: Student Anti-Harassment (Revision)
  - 5517.01 Students: Bullying (Revision)
11. Items for Next Agenda: School Environment and Community Engagement Committee Update on Donald Driver Program
12. Closed Session: Kelly Loken moved, Kirk Helbach seconded to go to Closed Session pursuant to State Statutes 19.85(1)(b)(c)(e)(f) and 118.22, for the purpose of considering employment, compensation and duties of a public employee over which the School Board has jurisdiction and exercises responsibility, review proposals and possibly accept health insurance provider, teacher contracts, compensation and contract non-renewal, and discussion of transportation contract/s. Roll call vote:

Kelly Loken-aye, Kirk Helbach-aye, Mark Kryshak-aye, Bob Stuczynski-aye. Adjourned to closed session.

13. Return to Open Session: Bob Stuczynski moved, Kelly Loken seconded to return to open session. The motion carried on a voice vote.

- Kelly Loken moved, Bob Stuczynski seconded to approve WEA Trust health insurance proposal option 1 for the 2015-16 school year subject to verification by WEA Trust that “out of pocket maximum” will not exceed current WPS Health Insurance “out of pocket maximum”, and any adjustments made to proposal by WEA Trust for this purpose would still leave them as the lowest cost option. The motion carried on a voice vote.

14. Adjourn: Kelly Loken moved, Kirk Helbach seconded to adjourn meeting at 9:35 p.m. The motion carried on a voice vote.

Respectfully submitted,

Dennis Raabe, District Administrator

Diana Bohman, School Board Clerk